



Foothills Fire Protection District

BOARD MEETING MINUTES

Wednesday, August 20, 2025 | 6:30 p.m.

Rainbow Hill Station, 28812 Rainbow Hill Rd., Evergreen, CO 80439

The meeting was open to the public and available via Zoom

*The minutes are intended to reflect the discussions that occurred and the decisions that were made.
They are not intended to be a transcription of the meeting.*

I. ATTENDANCE & PLEDGE OF ALLEGIANCE

- A. Meeting called to order at 6:30
- B. Verbally identify present board members and Chief for the record (Director Graf, Meeting Chair)

BOARD MEMBERS: Stephanie Graf, Dan Hartman, Dave Stajcar, Dick Shaw, Rob Johnson

FFR FF: Chief Rod Cameron, Brian Davis, Fleet and Facilities Mngr., Steve Garran, Kurt Giesler; ZOOM: Lt. Ken Tillis, James Hunter

- C. Pledge of Allegiance – (Chief Cameron)

II. ADMINISTRATIVE MATTERS

- A. Approve Agenda (Director Graf, Meeting Chair)
 - Added approval of Special Meeting Minutes from July 2025
 - Added to approve Budget Officer for 2025 under financial matters
 - Discussed adding Auxiliary Update to future agendas
 - *Motion to approve as amended Agenda Dir. Hartman/2nd Dir. Johnson 5/0**
- B. Approve Meeting Minutes from July 17, 2025 Regular Board Meeting (Director Graf, Meeting Chair)
 - Correct spelling of Asst. Chief Alpine's first name from Eric to Erik
 - *Motion to approve as amended Dir. Hartman/2nd Dir. Shaw 5/0**
- C. Approve Special Meeting Minutes from July 17, 2025 Regular Board Meeting (Director Graf, Meeting Chair)
 - Correct spelling of Asst. Chief Alpine's first name from Eric to Erik
 - Add time that meeting was called to order at 4:30
 - *Motion to approve as amended Dir. Stajcar/2nd Dir. Shaw 5/0**

D. Director Updates – *Each Director gives an update on 2-3 things they have been working on to advance the District's needs since the previous meeting*

1. Dir. Graf updates: Continuing to work on the Ambassador program. Asst. Chief Alpine found a representative from Idledale, we continue to look for others to represent as many areas as possible. First meeting of the current 5 members will take place on Friday, August 22; attended a meeting with Dir. Hartman, Chief Cameron and the officers from the department on July 22. The purpose of the meeting was to discuss the concerns and reasons for the officers to sign the letter of no confidence and to try to find common ground. The meeting went well, some progress was made.
2. Dir. Hartman updates: Attended leadership meeting with Director Graf, felt the meeting went well; Attended the Lookout Mtn. Water District meeting and described it as a pre-meeting to look at creating support for the proposed mill levy increase; Received no response from cistern letter, so it was re-sent; Met with Dir. Stajcar and Chief Cameron to go over the goals for the remainder of the year. He felt the meeting went very well; Spent time working on and reviewing the Alpine Rescue Team contract.
3. Dir Stajcar updates: Attended the meeting with Dir. Hartman and the Chief regarding goals for the year. He, too, felt the meeting was very good and productive. Worked on duties as treasurer.
4. Dir. Shaw updates: He continues to search for ambassador candidates from Mt. Vernon and Riva Chase. He is planning to attend the membership meeting on Sept. 4.; Requested that when meetings on are scheduled for board members and membership that the rest of the board is notified, just so we are informed.
5. Dir. Johnson updates: Continues to work on duties of the position of secretary.

III. LEGAL MATTERS

- A. (Dir. Hartman) The manufacturer of Engine 537 has agreed to our counter to their settlement offer for the pump issues with Engine 537. This should result in the amount of \$17,000 being placed into the Fleet Reserve Fund.

IV. FINANCIAL MATTERS

- A. (Dir. Stajcar) Dir. Graf asked about the discrepancy of the Dir. Johnson asked what is covered in the Miscellaneous category. It comes categorized that way from the county. Dir. Johnson also asked what costs were listed as Board Expenses; those were for SDA dues and seminar expenses.

- B. (Dir. Stajcar) Dir. Stajcar moved to appoint Chief Cameron as Budget Officer for 2026. Budget Officer is a required position and is responsible for ensuring we have a budget in a timely manner.

**Motion to approve Chief Cameron as Budget Officer for 2026 Budget
Dir. Stajcar/2nd Dir. Johnson 5/0**

V. DEPARTMENT MATTERS

- A. Prevention Updates (Chief Cameron) - Jefferson County is implementing major changes to the Wildland Urban Interface (WUI) building codes. We will need to vet these through legal counsel. Draft of the upcoming updates will be coming.
- B. Training Updates (Chief Cameron) - Provided in Board Packet
 - 1. Asst. Chief Alpine was injured severely in a recreational incident, so he will be out for several weeks
 - 2. Fire training academy is in its second week and going well.
- C. Wildland Updates (Chief Cameron) - Provided in Board Packet
 - 1. Just hired grant specialist
 - 2. New equipment they have received is currently staged next to JeffCom, but will eventually be moved to the former Morrison Police Dept.
- D. Fleet & Facilities (Brian Davis)
 - 1. All maintenance checks are caught up on
 - 2. Implementing tracking system through a program we already use, ESO, to track all maintenance records and equipment
 - 3. Added Asset Tags to all new SCBA packs for more efficient tracking
 - 4. Station Updates; Septic tanks have been pumped.
- E. Recruiting (Chief Cameron)
 - 1. Two new recruits will be starting; One new recruit will be a lateral move, fully certified, requiring no training starting mid-August
 - 2. Capt. Cameron-Doty may have two more recruits coming
- F. Member Updates (Deputy Chief Vaughn)
 - 1. Shout out to firefighter Garran for getting qualified as Engineer on engines 535, 536 and 537.
- G. Chief's Report (Chief Cameron)
 - 1. All SCBAs and bottles have arrived and are in service
 - 2. Attended the Chiefs' Meeting
 - 3. Met with Golden to rehash some of the IGAs regarding Exit 259
 - 4. Met with Dir. Stajcar and Dir. Hartman regarding annual review
 - 5. Been helping out more with instructor duties with the Fire Academy with Asst. Chief Alpine being out.
 - 6. Working on finalizing the IGS with Arvada, should be done next month

7. Got money back for Wildland Grant
8. Met with Denver Fire and Denver Mountain Parks. IGA renews every 10 years. Some outdated language will be updated, but no significant change. We get several perks for our relationship with these two organizations.
9. Fire 1 Academy had started. Two of our recruits have started. The lateral, fully qualified recruit will begin at the beginning of September
10. Working on an IGA with Evergreen Fire in regard to an auto aid with them for any wildland fire
11. A few members of FFR and I will be attending the Wildland Engine Academy in September to continue our education on Wildland Fires
12. From the Auxiliary: Big Chili in Evergreen is on Saturday September 6th. You should have received a google sign up.
13. Dir. Shaw asked about Chief being called out to the Meeker fires. We did receive some compensation for the utility. The board expressed our thanks for the Chief deploying to work those fires.
14. Dir. Graf asked about response times in Idledale and if the higher response times still fall in acceptable range. There were several reasons discussed for this, such as distance, emergent level, personnel availability, etc.

VI. OLD MATTERS -

- A. Dir. Hartman spoke of two issues in the second amendment proposal of the Alpine Rescue Team contract.
 1. One was the revert clause to CDOT, he would like to specify that our district doesn't own the property, it is owned by CDOT. So, if we vacate this contract, Alpine Rescue may have to negotiate with CDOT.
 2. The other was regarding the utilities; we should be clear that if we decide to put in a service line someplace or put in a leech field, the cost should be shared. Dir. Graf stated that they addressed this in their version. Dir. Hartman just wanted it to be clearly stated.
 3. Further discussion on this matter will be held at the September meeting.

VII. NEW MATTERS

- A. Dir. Hartman spoke about formalizing the chain of command in communications, raised from the April meeting. Chief Cameron is drafting that policy of chain of command and will forward to the board when the rough draft is complete.

VIII. COMMUNITY FEEDBACK - None

IX. ADJOURNMENT

**Motion to adjourn Dir. Stajcar/2nd Dir. Shaw. Pass 5/0 Time: 7:34 pm.*

NEXT PENSION BOARD MEETING Tuesday, September 23, 2025 6:15 PM

NEXT REGULAR BOARD MEETING Tuesday, September 23, 2025 6:30 PM

PRESIDENT DIR. STEPHANIE GRAF	<u><i>Stephanie Graf</i></u>	DATE <u>05/31/2026</u>
VICE PRESIDENT DIR. DAN HARTMAN	<u><i>Dan Hartman</i></u>	DATE <u>06/06/2026</u>
TREASURER DIR. DAVE STAJCAR	<u><i>David Stajcar</i></u>	DATE <u>06/05/2026</u>
SECRETARY DIR. ROB JOHNSON	<u><i>Rob Johnson</i></u>	DATE <u>05/28/2026</u>
ASST. SECRETARY DIR. DICK SHAW	<u><i>Dick Shaw</i></u>	DATE <u>05/30/2026</u>



Completed Document Audit Report

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Document ID: ce3133e8-2c47-4c95-a60b-a2f59bec27cc








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Files

FFPD BOD Minutes 08.20.2025.pdf - 5 pages

May 27, 2026 17:04:01 UTC

Activity

 Stephanie Bajorek	created the document (stephaniebajorek@foothillsfire.org)	May 27, 2026 17:05:43 UTC
IP: 67.41.210.94		
 Stephanie Bajorek	sent the document to stephaniegraf.ffpd@gmail.com, hartman291@msn.com, davidstajcarffpd@gmail.com, rjohnson.ffpd@gmail.com, and crichardshaw.ffpd@gmail.com	May 27, 2026 17:07:04 UTC
IP: 67.41.210.94		
 Rob Johnson	first viewed document (rjohnson.ffpd@gmail.com)	May 28, 2026 14:41:04 UTC
IP: 24.120.252.226		
 Rob Johnson	signed the document (rjohnson.ffpd@gmail.com)	May 28, 2026 14:41:20 UTC
IP: 24.120.252.226		
 David Stajcar	first viewed document (davidstajcarffpd@gmail.com)	May 30, 2026 16:55:55 UTC
IP: 75.166.14.218		
 Dick Shaw	first viewed document (crichardshaw.ffpd@gmail.com)	May 31, 2026 01:32:33 UTC
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 Dick Shaw	signed the document (crichardshaw.ffpd@gmail.com)	May 31, 2026 01:34:49 UTC
IP: 72.19.169.10		

 Stephanie Graf	first viewed document (stephaniegraf.ffpd@gmail.com)	Jun 01, 2026 00:29:22 UTC
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 Stephanie Graf	signed the document (stephaniegraf.ffpd@gmail.com)	Jun 01, 2026 00:29:42 UTC
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 David Stajcar	signed the document (davidstajcarffpd@gmail.com)	Jun 05, 2026 15:32:29 UTC
IP: 75.166.14.218		
 Dan Hartman	first viewed document (hartman291@msn.com)	Jun 06, 2026 19:12:36 UTC
IP: 2a01:111:f400:7eaa::100		
 Dan Hartman	signed the document (hartman291@msn.com)	Jun 06, 2026 19:12:52 UTC
IP: 75.166.56.171		