



Foothills Fire Protection District

BOARD MEETING MINUTES

Tuesday, June 23, 2026 | 6:30 p.m.

Rainbow Hill Station, 28812 Rainbow Hill Rd., Evergreen, CO 80439

The meeting was open to the public and available via Zoom

The minutes are intended to reflect the discussions that occurred and the decisions that were made.

They are not intended to be a transcription of the meeting.

● ATTENDANCE & PLEDGE OF ALLEGIANCE

- Meeting called to order at 6:38
- Verbally identify present board members and Chief for the record (Director Hartman, Meeting Chair)
- BOARD MEMBERS: Stephanie Graf, Dan Hartman, Dave Stajcar, Rob Johnson, Dick Shaw
- IN-PERSON ATTENDEES: Chief Rod Cameron, Asst. Chief Alpine, FF Stephen Garran, Office Manager Steph Bajorek, FF Ted Abariotes (arrived at 7 pm)
- ZOOM ATTENDEES: Lt. Tom Darr; Community Members: Ric Ondrusek, Alpine Rescue
- Pledge of Allegiance – (Chief Cameron)

● ADMINISTRATIVE MATTERS

- Approve Agenda (Director Hartman, Meeting Chair)
Dir. Graf asked that the approval of her absence be removed from the agenda, as her schedule changed and she was able to attend. **Motion to approve Agenda as amended - Dir. Shaw/2nd Dir. Stajcar 5/0**
- Approve Meeting Minutes from May 19, 2026 Regular Board Meeting (Director Graf, Meeting Chair)
Motion to approve - Dir. Graf/2nd Dir. Johnson 5/0
- Director Updates – *Each Director gives an update on 2-3 things they have been working on to advance the District's needs since the previous meeting*
 - Dir. Johnson updates: Spent time working on the secretarial duties. Attended Pancake Breakfast. Attended initial Ambassador Meeting with Dir. Graf

- Dir. Shaw updates: Attended Pancake Breakfast
- Dir. Stajcar updates: Worked on treasury duties and tasks
- Dir. Graf updates: Rescheduled the Ambassador meeting for July 12th at 2 p.m.
- Dir. Hartman updates: Sent a couple of emails inquiring on the status of the parking lot that CDOT is looking to sell. They are going through the process of getting the property appraised. Had an unsatisfying conversation with Jefferson county regarding the Quik Trip Truck Stop project, regarding our concerns regarding traffic. They have said the applicant would respond to our questions with their second submission. Working with our attorney and the petitioners on the issue of possible inclusion of 1960 Mt. Zion into the district.

- **LEGAL MATTERS**

- (Dir. Hartman) None

- **FINANCIAL MATTERS** (Dir. Stajcar)

- May payments and financials (Dir. Stajcar & Chief Cameron); We have a CD expiring in October/November, Dir. Stajcar recommended we put that money into Colorado Trust upon maturity, as the interest rate is better.
- Audit is proceeding, they are working with the auditor to supply necessary information.

- **DEPARTMENT MATTERS**

- Prevention/Community Risk Reduction
 - FF Steve Garran reported that community risk activities continue. We continue to receive requests for risk assessments. He has attended a couple DFPC inspections.
- Grant Updates (Chief Cameron) -
 - Chief submitted a grant to AFG (federal grant through FEMA)
- Fleet Updates
 - Everything is up and going. They replaced the Clam brake on 572, and it works better than it ever has.
 - Utility 527 has a major oil leak and will be investigated
- Station Updates -
 - Gutters have been installed at Grapevine station.
 - They have someone coming out to fix the siding at Idledale and a corner at Rainbow Hill station
 - They have corrected the electrical issues at Lookout Mountain station

- Deputy Chief Vaughn will be drafting requirements for back-up power at the fire stations
 - Member Updates -
 - Pancake breakfast was big success
- **Training Officer's Report (Asst. Chief Alpine) -**
 - Accomplishments – Past Month
 - Attended an IV Refresher course at St. Anthony's Hospital
 - Scheduled an assessment with Riva Chase
 - Met with members of the PHHOA for assessment of community property
 - Completed 4 home assessments in MVCC
 - Participated in reviewing the CFTOA bylaws.
 - Meetings and Events
 - Met with Jill Welle with Jefferson County to discuss Ambassador Program updates.
 - Attended the quarterly Peer Support Meeting
 - Attended the FFR Officer Meeting
 - Met with Captain Herte GFR and firmed up dates for FF II and training scenarios
 - Dates set for Rope Rescue Academy with Chief Brown at HRT
 - Assisted with hose and ladder testing
 - Training
 - Academy at CCFA
 - Company training
 - Rescue workshop and Type 1 engine workshop
 - Amkus rope winch review
 - Officer training
 - Met with 2 recruits. Intro to FFR and issued them gear
 - Ongoing Projects
 - Working on upcoming training scenarios
 - Ambassador program next meeting on July 12th at 2:00 PM.
- **Chief's Report (Chief Cameron) -**
 - Executive Summary

June focused on operational improvements, personnel development, and continued progress on intergovernmental partnerships. The transition to the EPR Fireworks RMS program is underway and is expected to generate significant annual cost savings while improving reporting efficiency.

Personnel development remains strong, with Firefighter I training in progress and continued recruitment efforts generating new applicant interest.
 - **Administrative & Operational Updates**
 - Technology & Systems

- Initiated migration to the EPR Fireworks RMS program. This system will streamline incident reporting and allow the district to discontinue several legacy software programs.
 - Projected annual savings: approximately \$7,000.
- **Meetings & Coordination**
 - Internal Meetings
 - Membership Meeting: June 4, 2026
 - Officer Meeting: May 27, 2026
 - External Meetings
 - Mountain Chiefs Meeting
 - Central Mountain Chiefs Meeting
 - Meeting with Jefferson County Open Space
 - Training & Readiness Activities
 - No significant training updates to report this month beyond ongoing Firefighter I training activities.
- **On-Going Projects**
 - Intergovernmental Agreements
 - Continued work on mountain and metro-area Intergovernmental Agreements (IGAs) to strengthen regional cooperation, improve resource sharing, and enhance emergency response capabilities.
 - Apparatus & Equipment
 - Continued conversion of Unit 524 (fat-bed truck) into a brush/plow truck, expanding the vehicle's operational capabilities.
 - Tender 572 received equipment upgrades, including updated lighting and a new Klam Break control unit. This auxiliary braking system improves vehicle safety and operational performance.
 - Communications & Public Interface
 - Continued updates and improvements to the district website to enhance public access to information and district resources.
- **Personnel**
 - Training & Development
 - Firefighter I training is underway. Participants are progressing well and demonstrating strong commitment to the program.
 - Recruitment
 - Continued onboarding efforts for new recruits.
 - Collected several prospective member contacts during the annual Pancake Breakfast, providing additional opportunities to strengthen the volunteer recruitment pipeline.

- **Financial Impact**
 - The transition to the EPR Fireworks RMS program is expected to reduce annual software-related expenses by approximately \$7,000.
 - Continued evaluation of grant opportunities to support equipment purchases, training initiatives, and operational needs.
- **Summary**
 - The district continues to make positive progress in operational readiness, regional collaboration, and personnel development. The transition to the EPR Fireworks RMS program represents a meaningful administrative and financial improvement. Recruitment efforts remain active, training participation continues to be strong, and ongoing equipment and apparatus projects are enhancing the district's operational capabilities. Staff remains committed to providing high quality emergency services while responsibly managing district resources.

- **ON-GOING MATTERS**

- Discussion of adoption of new and updated WUI Fire Codes - Chief Cameron said we are waiting to see what other departments are putting together to see what we can use. We will review again at next month's meeting.
- Review of salary ranges (Dir. Hartman) - We will review again at next month's meeting.
- Discussion regarding petition for inclusion for 1960 Mt. Zion Drive - We had a hearing prior to this meeting regarding the petition. The board asked that the petitioners reach out to the City of Golden and see if there is any possibility of finding a resolution with them. **We will continue this public petition hearing on August 18th at 5:00 p.m.**
- Reminder for board to review the Alpine Rescue Lease Amendment proposal

- **NEW MATTERS**

ADJOURNMENT

**Motion to adjourn - Dir. Stajcar/2nd Dir. Shaw – Pass 5/0 Time: 7:21 p.m.*

NEXT REGULAR BOARD MEETING Tuesday, July 14, 2026 @ 6:30 PM.

PRESIDENT DIR. STEPHANIE GRAF Not Present **DATE** _____

VICE PRESIDENT DIR. DAN HARTMAN Dan Hartman **DATE** 07/15/2026

TREASURER DIR. DAVE STAJCAR	<u><i>Dave Stajcar</i></u>	DATE	<u>07/21/2026</u>
SECRETARY DIR. ROB JOHNSON	<u><i>Rob Johnson</i></u>	DATE	<u>07/15/2026</u>
ASST. SECRETARY DIR. DICK SHAW	<u><i>Dick Shaw</i></u>	DATE	<u>07/16/2026</u>



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✓	Dave Stajcar	signed the document (davidstajcarffpd@gmail.com)	Jul 21, 2026 15:40:55 UTC