



Foothills Fire Protection District

BOARD MEETING MINUTES

Tuesday, November 18, 2025 | 6:30 p.m.

Rainbow Hill Station, 28812 Rainbow Hill Rd., Evergreen, CO 80439

The meeting was open to the public and available via Zoom

The minutes are intended to reflect the discussions that occurred and the decisions that were made.

They are not intended to be a transcription of the meeting.

I. ATTENDANCE & PLEDGE OF ALLEGIANCE

- Meeting called to order at 6:30
- Verbally identify present board members and Chief for the record (Director Hartman, Meeting Chair)

BOARD MEMBERS: Dan Hartman, Dave Stajcar, Dick Shaw, Rob Johnson

FFR FF: Chief Rod Cameron, Assistant Chief Erik Alpine, FF Steve Garran, LT. Tom Darr, FF Levi Olsen, Ronda Cameron, FF Kurt Giesler

Zoom: Lt. Ken Tillis, Deputy Chief Kyle Vaughn

- Pledge of Allegiance – (Chief Cameron)

II. ADMINISTRATIVE MATTERS

- Approve Agenda (Director Hartman, Meeting Chair)
Motion to approve Agenda - Dir. Stajcar/2nd Dir. Johnson 4/0
- Approve Dir. Graf's Absence (Director Hartman, Meeting Chair)
Motion to approve Agenda - Dir. Shaw/2nd Dir. Stajcar 4/0
- Approve Meeting Minutes from October 21, 2025 Regular Board Meeting (Director Hartman, Meeting Chair) - Dir. Shaw's name was not on the signature line at the end.
Motion to approve as amended - Dir. Shaw/2nd Dir. Stajcar 4/0
- Director Updates – *Each Director gives an update on 2-3 things they have been working on to advance the District's needs since the previous meeting*

- Dir. Johnson updates: Spent time working on the secretarial duties. Met with local printer to get estimates on reboot of the FireFly newsletter and also spoke with Ronda Cameron.
- Dir. Shaw updates: Attended the membership meeting. Been working on the Mount Vernon hydrants testing pressure and flow. He will provide the chief with updates on those.
- Dir. Stajcar updates: Been working with the auditor and accountant to obtain a bid for next year.
- Dir. Hartman updates: Spoke with Barb Nevins from the Lookout Mtn. Water District regarding their election victory. These additional funds will go toward infrastructure improvements and improved water quality.

Spent some time with the attorney finalizing the agreement with Alpine Rescue.

Spent time further reviewing the QT traffic study..

III. LEGAL MATTERS

- (Dir. Hartman) None

IV. FINANCIAL MATTERS (Dir. Stajcar)

- October payments and financials - Pointed out a discrepancy on page 6 of 29, line item 4020-4022, that those numbers don't match those on page 9, but they are working to correct that. The numbers on page 6 are the correct ones.

Dir. Hartman wanted to state, for the sake of the public, that the October financials indicate that we are in a strong financial position in regards to our current budget. Overall we are under budget.

- Dir. Stajcar will meet with the Chief on Thursday (11/20/25) to finalize the amended budget for 2025. Will get that to the board as soon as possible.
- Dir. Shaw asked about the rate we are getting with Colorado Trust, and Dir. Stajcar said that it is a good rate and that he keeps monitoring it, but this is secure and a solid rate.
- Chief was unable to find any lower insurance rates.
- 2026 Budget: Budget has been amended to include \$4000 for the FireFly Newsletter. The 2026 budget will be sent to the board first, prior to release to the public.

V. DEPARTMENT MATTERS

- Prevention Updates (Chief Cameron) - Chief, Lt. Velasco and Asst. Chief Alpine have been attending several meetings regarding the county's updating

the Wildland/Urban Interface (WUI) guidelines. All Jeffco districts are in support of the building codes, but nobody has the manpower to enforce the codes. Therefore, the county will assume the burden of code enforcement. The county will provide a resolution that our board will need to sign. This resolution will state that we adopt the 2026 WUI Codes and that the county will be the entity to enforce those codes. The county wants this completed by April 2026.

- Training Updates (Chief Cameron/Asst. Chief Alpine) -
 - EVOC classroom completed for new members.
 - Firefighter I Academy at Evergreen Fire is in the live fire phase; finals are scheduled for next week.
 - Comms and SWIC refresher completed.
 - Tender operations and truck chaining refresher conducted—thanks to Chief Cameron.
 - Electrical hazard response training led by DC Vaughn.
 - 2026 training schedule is in development; awaiting final components.
 - Certification tracking updated in Vector Solutions.
 - Foothills Fire orientation presentation created for Highland Rescue onboarding.
 - Driver Operator check-off sheets updated.
 - Cistern photo documentation underway for future training.
 - SOG collaboration with HRT for ambulance driver eligibility.
 - Attended ICS 400 Day 1 in Clear Creek (Day 2 canceled).
 - Conducted district familiarization and driver training for a new firefighter.
 - Completed new member orientation and gear issuance.
 - Participated in training planning with our Medical Director for 2026.
 - Attended JeffCo WUI meeting (second half).
 - Medical training by Common Spirit held on November 17.
 - Truck check scheduled at Rainbow for November 16.
- Upcoming Training
 - ICS 400 class in Clear Creek: October 22–23.
- Company Trainings:
 - CPR refresher
 - District cisterns
 - Hose lays
 - Academy proctoring on October 22.
 - Comms and SWIC refresher on October 29.
 - Joint training planning with Lt. Herte (GFR) and Lt. Burke (HRT).
- Wildland District/County Updates (Asst. Chief Alpine) - County is in process of hiring all their new personnel.
- Fleet Updates (Chief Cameron) - All fleet is up and operational. Chief Alpine did deliver E534 to Fire Camp
- Station Updates (Chief Cameron) - Nothing new to update

- Member Updates (Lt. Tom Darr) - None
- Academy does practicals on Saturday (11/22/25)
- Chief's Report (Chief Cameron) -

Accomplishments Past Month

- Working on the amended 2025 Budget
- RIT packs have been ordered and will arrive at the beginning of December
- All Mountain area Fire Departments are discussing IGA's to include ALL Departments

Monthly Officer and Membership Meeting

- Membership meeting November 4th
- No Officers Meeting, we are holding a special one on November 19th to discuss Holiday
- Party awards

Other Meetings/ Events

- Attended County Chiefs
- Attended the WUI meeting
- Had a phone meeting with Jefferson County zoning and planning to discuss WUI

Trainings

- Have been assisting with Company trainings
- Have been attending and teaching at Academy 3 days a week Ongoing
- Engine 534 is headed to Fire Camp

Personnel

- The recruits have about 2 weeks left of Fire 1
- New Fire Fighter Carl Joyce has been onboarded

New Developments

- New draft of the SOG for the Chain of command has been completed
- There has been a safety recall on our new SCBA's. This is being addressed
- Chimney Fire on Saw Mill Gulch
- Car Fire/ supposed kidnapping
- Shed Fire
- Semi hit a propane tank at Exxon

Dir. Shaw inquired about the necessary chains to cut through the Hardi Board siding. Chief Cameron stated that he is looking into the best solutions for this.

Chain of Command Guideline

- Submitted revised SOG for Chain of Command Guidelines. These met with the approval of the board members

Auxiliary Report (Ronda Cameron)

- Since last report in August:
- Provided food for the 3 monthly membership meetings
- Provided food for 1 officers meeting
- Paid \$13,000 for Combi-Tool for 535
- Attended and had a booth at the FFR/Evergreen Safety Day event
- Attended and handed out candy at the Jeffcom Halloween event in Golden
- Hosted a Trick or Treat event in Idledale
- Will be hosting the annual Mr. & Mrs Santa Claus event held at Lookout Mtn. station on Sat. Dec. 13
- Ronda and James C. Carlson attended check presentation dinner and received a check for \$9,000 for the Big Chili event
- Will host the Holiday Party on December 5th
- Will host membership bowling part in February

The board expressed their appreciation and thanks for all the Auxiliary does.

VI. ON-GOING MATTERS

- Review, discuss and vote on approval of Alpine Rescue Team lease agreement (Dir. Hartman) - Directors Stajcar, Shaw and Johnson all stated that they had not yet seen the amended lease agreement, so Dir. Hartman suggested we table the approval of the agreement until the December meeting.

Dir. Shaw asked if we should consider asking Alpine to cover our legal expenses to prepare the lease. It was also mentioned that, as beneficial as this lease is to Alpine Rescue, they have provided us two trucks in the past and may continue to make similar contributions in the future.

- Discussion regarding QT Traffic Study (Dir. Hartman) - Dir. Hartman shared his concerns in detail regarding the traffic study completed by Kimley Horn.

The county is setting up a meeting which Dir. Hartman will attend and asked if another board member would like to join him. Dir. Johnson stated he would attend such a meeting.

VII. NEW MATTERS

- Dir. Hartman suggested we re-institute a sign-up list for board members to attend membership meetings.

VIII. COMMUNITY FEEDBACK - None

IX. ADJOURNMENT

**Motion to adjourn - Dir. Stajcar/2nd Dir. Hartman – Pass 4/0 Time: 8:00 p.m.*

NEXT REGULAR BOARD MEETING Tuesday, December 9, 2025 6:30 PM

VICE PRESIDENT DIR. DAN HARTMAN *Dan Hartman* **DATE** 06/06/2026

TREASURER DIR. DAVE STAJCAR *Dave Stajcar* **DATE** 06/05/2026

SECRETARY DIR. ROB JOHNSON *Rob Johnson* **DATE** 05/28/2026

ASST. SECRETARY DIR. DICK SHAW *Dick Shaw* **DATE** 05/30/2026



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Files

FFPD BOD Minutes 11.18.2025.pdf - 6 pages

May 27, 2026 16:43:00 UTC

Activity

 Stephanie Bajorek IP: 67.41.210.94	created the document (stephaniebajorek@foothillfire.org)	May 27, 2026 16:44:12 UTC
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 Dan Hartman IP: 2a01:111:f403:7109::5	first viewed document (hartman291@msn.com)	May 27, 2026 19:59:22 UTC
 Rob Johnson IP: 24.120.252.226	first viewed document (rjohnson.ffpd@gmail.com)	May 28, 2026 14:39:59 UTC
 Rob Johnson IP: 24.120.252.226	signed the document (rjohnson.ffpd@gmail.com)	May 28, 2026 14:40:15 UTC
 Dave Stajcar IP: 75.166.14.218	first viewed document (davidstajcarffpd@gmail.com)	May 30, 2026 17:16:04 UTC
 Dick Shaw IP: 72.19.169.10	first viewed document (crichardshaw.ffpd@gmail.com)	May 31, 2026 01:35:55 UTC

✓ Dick Shaw	signed the document (crichardshaw.ffpd@gmail.com)	May 31, 2026 01:36:13 UTC
IP: 72.19.169.10		
✓ Dave Stajcar	signed the document (davidstajcarffpd@gmail.com)	Jun 05, 2026 15:29:37 UTC
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✓ Dan Hartman	signed the document (hartman291@msn.com)	Jun 06, 2026 19:10:20 UTC
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