



Foothills Fire Protection District

BOARD MEETING MINUTES

Tuesday, July 14, 2026 | 6:30 p.m.

Rainbow Hill Station, 28812 Rainbow Hill Rd., Evergreen, CO 80439

The meeting was open to the public and available via Zoom

The minutes are intended to reflect the discussions that occurred and the decisions that were made.

They are not intended to be a transcription of the meeting.

● ATTENDANCE & PLEDGE OF ALLEGIANCE

- Meeting called to order at 6:30
- Verbally identify present board members and Chief for the record (Director Hartman, Meeting Chair)
- BOARD MEMBERS: Dan Hartman, Dave Stajcar, Rob Johnson, Dick Shaw;
Absent: Stephanie Graf
- IN-PERSON ATTENDEES: Chief Rod Cameron, Asst. Chief Alpine, FF Stephen Garran, Office Manager Steph Bajorek, Lt. Tillis (arrived at 6:45 pm)
- ZOOM ATTENDEES: Kelly Brooks, FF Steve Telgener
- Pledge of Allegiance – (Chief Cameron)

● ADMINISTRATIVE MATTERS

- Motion to excuse Dir. Graf's absence - **Dir. Johnson/2nd Dir. Shaw 4/0**
- Approve Agenda (Director Hartman, Meeting Chair)
Motion to approve Agenda as amended - *Dir. Shaw/2nd Dir. Stajcar 4/0
- Approve Meeting Minutes from June 23, 2026 Regular Board Meeting (Director Hartman, Meeting Chair)
Motion to approve - Dir. Shaw/2nd Dir. Stajcar 4/0
- Director Updates – *Each Director gives an update on 2-3 things they have been working on to advance the District's needs since the previous meeting*
 - Dir. Johnson updates: Spent time working on the secretarial duties.
Attended initial Ambassador Meeting with Dir. Graf

- Dir. Shaw updates: Thanked those that attended MVCC's 4th of July Parade and Picnic. Was pleased at the response and interest from the community in Ambassador and Volunteer opportunities
- Dir. Stajcar updates: Worked on treasury duties and tasks
- Dir. Hartman updates: Worked with attorneys on Alpine Rescue contract and how to proceed on the Inclusion Petition for the next meeting; reached out to CDOT regarding the park and ride lot, nothing to report on that issue

- **LEGAL MATTERS**

- (Dir. Hartman) None– Dir. Shaw asked if we would be reimbursed for all legal expenses regarding the petition for inclusion. It was determined that legal fees would be covered by the \$1000 fee for petition. We may consider increasing this fee amount in the future.

- **FINANCIAL MATTERS** (Dir. Stajcar)

- May payments and financials (Dir. Stajcar & Chief Cameron); We received a substantial deposit last week. The Colorado Trust account has a healthy balance. Dir. Stajcar mentioned a desire to keep as much of our funds in the Colorado Trust account, which gets a higher interest return, than in other accounts, as long as we maintain sufficient funds in the Ramp account.
- Audit will be completed by mid-next week. We discussed holding a meeting just to approve the audit. After extensive discussion, it was determined that it would not be necessary for the board to approve it, since we cannot change it anyway, prior to submission at the end of the month. Then we can discuss it at the regular August Board Meeting.
- Dir. Stajcar nominated Chief Cameron as the Budget Officer for the coming year. Dir. Johnson seconded. Motion approved 4/0*

- **DEPARTMENT MATTERS**

- Prevention/Community Risk Reduction
 - FF Steve Garran provided updates.
- Grant Updates (Chief Cameron) -
 - None
- Fleet Updates
 - Everything is up and going.
- Station Updates -
 - Everything is good at all stations
 - They have someone coming out to fix the siding at Idledale and a corner at Rainbow Hill station
 - They have corrected the electrical issues at Lookout Mountain station

- Deputy Chief Vaughn will be drafting requirements for back-up power at the fire stations
- Member Updates -
 - Asst. Chief Alpine wanted to give a shout out to our membership for providing mutual aid to West Metro on a couple of calls; also backfilled Evergreen twice; shout out to Steve Telgener and Kurt Geisler for all the time they've put in on the brush truck
- **Training Officer's Report (Asst. Chief Alpine) -**
 - Training activities were limited during this reporting period due to the holiday weekend and the short time between Board of Directors meetings. Despite the abbreviated schedule, I attended the State CART (Animal Evacuation) Conference in Eagle, Colorado, and continued assisting with the Firefighter I Academy at CCFA.
 - I also assisted Lt. Davis with minor truck repairs and continued onboarding our new recruits. The joint Rope Rescue Academy with HRT and GFR began on Saturday, providing valuable multiagency training opportunities. On July 12, I conducted the Highway Safety class for new recruits and hosted the Ambassador Meeting.
 - Additionally, I participated in a conference call with Jefferson County regarding FireAside and the county's developing home assessment program. I also took a week of scheduled vacation during this reporting period.
- **Chief's Report (Chief Cameron) -**

Executive Summary

- June focused on operational improvements, personnel development, and continued progress toward enhancing district operations. The transition to the EPR Fireworks RMS program is underway and is expected to generate significant annual cost savings while improving incident reporting efficiency. Personnel development remains strong, with Firefighter I training progressing well and recruitment efforts continuing to generate interest from prospective members.
- Chief deployed to the Aspen Acres fire as a task force leader. He used his vacation time to do this. His original request was for 36 hours, then he was extended. He used 5 days of his personal time. Dir. Hartman suggested we explore the possibility that we reimburse the chief for his personal time.

Administrative & Operational Updates

- Technology & Systems

- Initiated the migration to the EPR Fireworks RMS program. This new records management system will streamline incident reporting and allow the district to discontinue several legacy software platforms.

Meetings & Coordination

- 3.1 Internal Meetings
 - No meetings yet this month
- 3.2 External Meetings
 - No external meetings were attended during the reporting period.

Training & Readiness Activities

- 4.1 Training
 - Firefighter I training continues to progress as scheduled.
 - No additional significant training activities were conducted during the reporting period.

Ongoing Projects

- 5.1 Apparatus & Equipment
 - Continued the conversion of Unit 524 (fat-bed truck) into a brush/plow truck, expanding its operational capabilities and year-round utility.
 - Completed repairs to Utility 527, including replacement of the high-pressure oil pump and installation of new seals on the turbo pedestal.
- 5.2 Communications & Public Interface
 - Continued updates and improvements to the district website to enhance public access to information, district resources, and community outreach.

Personnel

- 6.1 Training & Development
 - Firefighter I training remains underway. Participants continue to make solid progress and demonstrate a strong commitment to the program.
- 6.2 Recruitment
 - Continued onboarding activities for new recruits and maintained recruitment efforts to support future staffing needs.

Summary

- The district continues to make positive progress in operational readiness, regional collaboration, and personnel development. The transition to the EPR Fireworks RMS program represents a meaningful administrative and financial improvement. Recruitment efforts remain active, training participation continues to be strong, and ongoing equipment and apparatus projects are enhancing the district's operational capabilities. Staff remains committed to providing high quality emergency services while responsibly managing district resources.

● Auxiliary Report

- Pancake breakfast
 - served 1,622 breakfasts,

- busy all day, never slowed down.
 - 22 vendor booths
 - Huge thank you to everyone
- Remind everyone about National Night Out on August 4
 - Foothills Fire, Genesee Fire, Highland Rescue and Jeffco Sheriffs
 - 13 vendors
 - Several demonstrations
 - Set up tender with a pond
 - Sheriff's department will be there with their drone
- Big Chili Cook-off
 - Saturday, Sept. 12 at Buchanan Park
 - Need volunteer help

● **ON-GOING MATTERS**

- Discussion of adoption of new and updated WUI Fire Codes - Chief Cameron said we are waiting to see what other departments are putting together to see what we can use. We will endeavor to carry this forward for discussion at next month's meeting.
- Review of salary ranges (Dir. Hartman) - We will review again at next month's meeting.
- Dir. Hartman spoke with our attorneys who strongly advised that we not be in direct communication with the petitioners. We will wait and see the status at the meeting in August prior to our regular board meeting. **We will continue this public petition hearing on August 18th at 5:00 p.m.**
- Review the Alpine Rescue Lease Amendment proposal status... Discussion was had and we determined to table this for the August board meeting.

● **NEW MATTERS**

ADJOURNMENT

**Motion to adjourn - Dir. Stajcar/2nd Dir. Shaw – Pass 4/0 Time: 7:34 p.m.*

NEXT REGULAR BOARD MEETING Tuesday, August 18, 2026 @ 6:30 PM.

VICE PRESIDENT DIR. DAN HARTMAN	<u><i>Dan Hartman</i></u>	DATE	<u>08/19/2026</u>
TREASURER DIR. DAVE STAJCAR	<u><i>Dave Stajcar</i></u>	DATE	<u>08/19/2026</u>
SECRETARY DIR. ROB JOHNSON	<u><i>Rob Johnson</i></u>	DATE	<u>08/19/2026</u>
ASST. SECRETARY DIR. DICK SHAW	<u><i>Dick Shaw</i></u>	DATE	<u>08/19/2026</u>



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