



Foothills Fire Protection District

BOARD MEETING MINUTES

Tuesday, January 13, 2026 | 6:30 p.m.

Rainbow Hill Station, 28812 Rainbow Hill Rd., Evergreen, CO 80439

The meeting was open to the public and available via Zoom

The minutes are intended to reflect the discussions that occurred and the decisions that were made.

They are not intended to be a transcription of the meeting.

I. ATTENDANCE & PLEDGE OF ALLEGIANCE

- Meeting called to order at 6:30
- Verbally identify present board members and Chief for the record (Director Graf, Meeting Chair)
BOARD MEMBERS: Stephanie Graf, Dan Hartman, Dave Stajcar, Dick Shaw, Rob Johnson
FFR FF: Chief Rod Cameron, Assistant Chief Erik Alpine, FF Steve Garran, FF Kurt Giesler; Zoom: FF Leigh Simmons, FF Tom Darr, FF Jenn Darr
- Pledge of Allegiance – (Chief Cameron)

II. ADMINISTRATIVE MATTERS

- Approve Agenda (Director Graf, Meeting Chair)
Motion to approve Agenda - Dir. Shaw/2nd Dir. Johnson 5/0
- Approve Meeting Minutes from November 18, 2025 Regular Board Meeting (Director Graf, Meeting Chair)
Motion to approve - Dir. Stajcar/2nd Dir. Graf 5/0
- Director Updates – *Each Director gives an update on 2-3 things they have been working on to advance the District's needs since the previous meeting*
 - Dir. Johnson updates: Spent time working on the secretarial duties. Met with Steve Garran regarding agenda and meeting minutes approvals and publication process; Met with Dir. Graf regarding board questions and processes

- Dir. Shaw updates: Continuing to work on Mount Vernon issues such as cisterns and Knox Box keys, etc.
- Dir. Stajcar updates: Worked on treasury duties and tasks
- Dir. Hartman updates: Explored comparable salary ranges across the state in preparation for board discussion
- Dir. Graf updates: Met with Dir. Johnson, as previously mentioned; Requested Dir. Hartman resend the final lease amendment to her so she could share with Alpine Rescue Team

III. LEGAL MATTERS

- (Dir. Hartman) None

IV. FINANCIAL MATTERS (Dir. Stajcar)

- December payments and financials (Dir. Stajcar & Chief Cameron)

V. DEPARTMENT MATTERS

- Recruiting Updates - One recruit has been confirmed and two in the queue for new volunteer members.
- Member Updates (Chief Cameron) - None
- Station Updates (Chief Cameron) - Dir. Hartman inquired if the stations have back-up power; Chief said we don't currently, he will explore options for this.
- Fleet Updates (Chief Cameron) - Fleet status is good. Shout out to FF Giesler and Lt. Davis for putting new lights on U528
- Grant Updates (Chief Cameron) - The Firefighter Safety and Disease Prevention Grant opened on January 5, 2026. The department has begun the grant application process to procure new SCBA masks to accompany the recently acquired SCBA packs.
- Wildland Updates (Chief Cameron) -
 - Dec. 15th, the County Commissioners voted to require certified defensible space assessments for any new construction and any new short term rentals
 - County is under Stage One fire restrictions
 - We discussed the mitigation project that is happening along Colorow Road
- Training Updates (Chief Cameron/Asst. Chief Alpine) -
 - A. Schildkret and L. Olsen completed training and were signed off to operate utilities for FFPD.

- J. Carlson successfully completed all JPRs and has been cleared as our newest Engineer.
 - Company-level training was conducted on water supply operations, including hose lays, cisterns, hydrants, and alternative water sources within FFPD.
 - Continued hands-on training with FF Carlson and FF Olsen on rescue truck operations.
 - Entered 2026 training schedules into IAR, along with Board of Directors and membership meetings.
 - Assisted with instruction of CPR for 10 students in support of the EMT Academy, which began on January 5, 2026.
 - Three students are currently enrolled in the EMT Academy at EFR.
 - Upcoming company trainings include elevator rescue, EVOC cone course, lock-out kits, gas monitor use, and salvage and overhaul.
 - Ongoing coordination and joint training efforts continue with HRT and GFR.
- Prevention Updates:
 - Lt. Velasco has left his paid position with the department and transitioned back to volunteer firefighter.
 - FF Garran has completed and passed his Inspector I exam, and has been assisting

VI. Chief's Report (Chief Cameron) -

Accomplishments – Past Month

- The National Fire Incident Reporting System (NFIRS), the previous incident reporting platform, was phased out and replaced by the National Emergency Response Information System (NERIS), which went live on January 1. To ensure a smooth transition, all 2025 incident reports were completed in NFIRS prior to January 1.

Monthly Officer and Membership Meetings

- Membership meeting was held on January 8, 2026.

Other Meetings / Events

- Met with Genesee Fire Protection District and Clear Creek Fire Authority to discuss regional training opportunities.
- Met with Evergreen Fire Rescue regarding academy coordination and planning.

- Meet Santa and Mrs. Claus event was a huge success for the community, and was free

Training

- No training has been attended since the last Board meeting.

Ongoing Projects

- Continued work on Mountain Area Intergovernmental Agreements (IGAs).

Personnel

- EMT coursework has been initiated.
- Jeff Velasco has transitioned from his role as Fire Inspector and returned to volunteer status.

New Developments

- A new Standard Operating Guideline (SOG) for Chain of Command has been completed and distributed to the membership via Vector for digital acknowledgment and signatures.

VII. ON-GOING MATTERS

- Chief Cameron shared his current plan for what to do with the Fire Inspector role.
 - a) He explained the overall difference between the different Inspector levels (I, II, III), and Fire Marshall
 - b) His research has determined that going outside for those services is cost prohibitive.
 - c) His intent is to expand Steve Garran to be fulltime and transitioning his role to Community Risk Reduction Manager. Expanding his Inspector certifications as quickly and efficiently as possible.

VIII. NEW MATTERS

- Dir. Hartman shared his research on salary ranges for comparisons to our current pay ranges for paid staff. The goal is that we stay competitive. The board will continue discussions and exploration in this matter.
- Dir. Johnson and Dir. Shaw will decide which will serve on the performance review committee for Chief Cameron
- **ADJOURNMENT**
**Motion to adjourn - Dir. Stajcar/2nd Dir. Shaw – Pass 5/0 Time: 8:06 p.m.*

NEXT REGULAR BOARD MEETING Tuesday, February 10, 2026 @ 6:30 PM.

PRESIDENT STEPHANIE GRAF Stephanie Graf **DATE** 05/31/2026

VICE PRESIDENT DIR. DAN HARTMAN Dan Hartman DATE 06/06/2026

TREASURER DIR. DAVE STAJCAR davidstajcarffpd@gmail.com DATE 05/27/2026

SECRETARY DIR. ROB JOHNSON Rob Johnson DATE 05/28/2026

ASST. SECRETARY DIR. DICK SHAW Dick Shaw DATE 05/30/2026



Completed Document Audit Report

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Title: FFPD BOD Minutes 01.13.2026

Document ID: fbfdbc59-e6ac-48ad-a03f-5de16b2cd213









Time Zone: (GMT+00:00) Coordinated Universal Time




Files

FFPD BOD Minutes 01.13.2026.pdf - 5 pages

May 26, 2026 18:23:01 UTC

Activity

 Stephen Garran IP: 67.41.210.94	created the document (stephengarran@foothillfire.org)	May 26, 2026 18:23:01 UTC
 David Stajcar	completed the document (davidstajcarffpd@gmail.com)	May 27, 2026 16:34:11 UTC
 Stephen Garran	sent the document to hartman291@msn.com, davidstajcarffpd@gmail.com, rjohnson.ffpd@gmail.com, stephaniegraf.ffpd@gmail.com, and crichardshaw.ffpd@gmail.com	May 27, 2026 16:34:17 UTC
 Dan Hartman IP: 2a01:111:f400:7eb2::100	first viewed document (hartman291@msn.com)	May 27, 2026 19:56:34 UTC
 Rob Johnson IP: 24.120.252.226	first viewed document (rjohnson.ffpd@gmail.com)	May 28, 2026 14:38:48 UTC
 Rob Johnson IP: 24.120.252.226	signed the document (rjohnson.ffpd@gmail.com)	May 28, 2026 14:39:10 UTC
 Dick Shaw IP: 72.19.169.10	first viewed document (crichardshaw.ffpd@gmail.com)	May 31, 2026 01:37:11 UTC
 Dick Shaw IP: 72.19.169.10	signed the document (crichardshaw.ffpd@gmail.com)	May 31, 2026 01:37:30 UTC

 Stephanie Graf	first viewed document (stephaniegraf.ffpd@gmail.com)	Jun 01, 2026 00:26:31 UTC
IP: 2a02:26f7:b9a0:6003:0:800:0:a		
 Stephanie Graf	signed the document (stephaniegraf.ffpd@gmail.com)	Jun 01, 2026 00:27:13 UTC
IP: 2a02:26f7:b9a0:6003:0:800:0:a		
 Dan Hartman	signed the document (hartman291@msn.com)	Jun 06, 2026 19:15:30 UTC
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