



Foothills Fire Protection District

BOARD MEETING MINUTES

Tuesday, October 21, 2025 | 6:30 p.m.

Rainbow Hill Station, 28812 Rainbow Hill Rd., Evergreen, CO 80439

The meeting was open to the public and available via Zoom

The minutes are intended to reflect the discussions that occurred and the decisions that were made.

They are not intended to be a transcription of the meeting.

I. ATTENDANCE & PLEDGE OF ALLEGIANCE

- Meeting called to order at 6:34
- Verbally identify present board members and Chief for the record (Director Graf, Meeting Chair)

BOARD MEMBERS: Stephanie Graf, Dan Hartman, Dave Stajcar, Dick Shaw, Rob Johnson

FFR FF: Chief Rod Cameron, Assistant Chief Erik Alpine, Steve Garran

Zoom: Lt. Ken Tillis, Lt. Tom Darr, FF Jenn Darr, Michelle Poollet, community member

- Pledge of Allegiance – (Chief Cameron)

II. ADMINISTRATIVE MATTERS

- Approve Agenda (Director Graf, Meeting Chair)
Motion to approve Agenda - Dir. Johnson/2nd Dir. Shaw 5/0
- Approve Meeting Minutes from September 23, 2025 Regular Board Meeting (Director Graf, Meeting Chair) - Dir. Graf requested change of name from TJ Carney to Kerry Englert
Motion to approve as amended - Dir. Hartman/2nd Dir. Shaw 5/0
- Director Updates – *Each Director gives an update on 2-3 things they have been working on to advance the District's needs since the previous meeting*
 - Dir. Graf updates: Met with Asst. Chief Alpine regarding the Ambassador Program. Specifically about ambassador volunteers and how to best implement them; met with Dir. Johnson regarding the possible revival of the Firefly newsletter.

- Dir. Hartman updates: Spent time discussing Alpine Rescue lease with attorney John Sullivan; had a short conversation with Barb Nevins of the Lookout Mountain Water District, regarding water availability for cisterns and other things.
 - Dir. Stajcar updates: Been working with the Chief and Steve G. on the budget - felt the meeting was good and productive; helped to check out almost 40 hydrants in Paradise Hills over the past month. Three had issues and were rebuilt, one will eventually be replaced; question was asked about how many hydrants we have district-wide and how many are functional. The chief stated that the general rule of thumb is that 25% of the district has hydrants, and of those hydrants, only 15% are effectively functional to meet our needs.
- Sent emails to the accountant and auditor to remind them to send us invoices.
- Dir. Shaw: Toured stations with Asst. Chief Alpine, sat in on budget review with Dir. Stajcar and Chief; the Storx connector on the Mt. Vernon pool has been installed. Asst. Chief Alpine will reach out to the club utilities person, Jacob King, at Mt. Vernon to discuss training and processes.
 - Dir. Johnson updates: Spent time working on the secretarial duties; met with Dir. Graf regarding the possible Firefly newsletter revival, he will investigate costs and necessary tasks involved.

III. LEGAL MATTERS

- (Dir. Hartman) Now that issue regarding Engine 537 has been resolved, the old pump housing can now be removed.

IV. FINANCIAL MATTERS (Dir. Stajcar)

- September payments and financials - Dir. Graf asked about the Membership Reimbursement. How much of that is used? Any funds not used throughout the year (usually 30%-40%) is used for end-of-year awards and gifts.
- 2026 Budget - Proposed budget was distributed to the board for review prior to this meeting. Discussions were had regarding the mill levies and calculations. Steve Garren will reach out to the county assessor for a meeting to go through the mill levy system, Dir. Stajcar asked to also be included in any such meeting; Board decided to reduce the proposed budget allocation for legal to \$20,000; the board may consider altering the Community Affairs line item based on pending research around the revival of the Firefly newsletter; It was suggested to use the remaining balance from the 2025 Campaign budgeted amount to purchase a ballot box;
The revised budget will be submitted to the board in November for fine tuning, then we need to hold a public budget hearing by December 10. During that

hearing the public can comment on the budget. The board can vote to accept or deny the budget at the December meeting.

V. DEPARTMENT MATTERS

- Prevention Updates (Chief Cameron) - Lt. Velasco and Asst. Chief Alpine have been attending several meetings regarding the county's updating the Wildland/Urban Interface guidelines, due out next April; Indian Hills reached out to FFR because they are currently without fire marshal services, so we sent out an IGA (same as the one we use with Genesee) for their review;
- Training Updates (Chief Cameron/Asst. Chief Alpine) - FF1 is continuing at academy; several FF re-certifications have taken place; met with firefighters to discuss next year's schedule, and to get their feedback; working on the 2026 training schedule; truck check at Grapevine station; met with Genesee to discuss putting together a FF2 academy for 2026; met with the training coordinator at Highland Rescue to discuss training opportunities; ran a truck workshop on Engine 536, and highway safety refresher; attended fire officer training association training; will attend a training in Clear Creek; will run an EVOC training; SWIC refresher next week; Dept. Vaughn will be doing an electrical training refresher
- Wildland District/County Updates (Asst. Chief Alpine) - Part of the new Jeffco WUI interface will involve inspections... because of this, he suggested to Dir. Graf that the Ambassador program wait to incorporate these new directives
- Grant Updates (Asst. Chief Alpine) - The Disease and Safety Grant is being reduced to half of what it has been in the past, due to funding issues with the state;
- Fleet Updates (Chief Cameron) - Everything is up and running well
- Station Updates (Chief Cameron) - Nothing new to update
- Member Updates (Deputy Chief Vaughn or proxy) - None
- Recruiting Updates (Chief Cameron) - The academy recruits are rockstars;
- Chief's Report (Chief Cameron) -

Accomplishments Past Month

- The 2026 a budget has been submitted to FFR Board
- RIT packs have been ordered and are on their way
- Received the Combi Tool for E535 that the Auxiliary bought for FFR

Monthly Officer and Membership Meeting

- Membership meeting October 2nd
- Officers Meeting October 1st

Other Meetings/ Events

- Attended County Chiefs meeting
- Met with Director Stajcar and Director Shaw to wrap up the 2026 preliminary Budget

Trainings

- Have been assisting with Company trainings to help Training Officer Alpine
- Have been attending and teaching at Academy

Personnel

- Training Officer Alpine is back in office on limited light duty
- The recruits have about 4 weeks left in Fire 1
- We have a brand new Firefighter coming on board: Carl Joyce

New Developments

- Topper has been ordered for utility 522
- E537 went in to the shop and had a front end alignment done

Incident Reviews

- Chopper go incident on the Lariat Loop
- Rollover on Lariat Loop
- High angle rope call on Lariat Loop
- Structure fire auto aid in Indian Hills

Ongoing

- It has been determined that Engine 534 is not worth anything through any of the sales/auction avenues. Colorado Firecamp would like to have this as a training vehicle.

**Motion that we donate Engine 534 to Colorado Firecamp -
Dir. Hartman/2nd. Dir. Shaw - approved 5/0**

Chain of Command Guideline

- Dir. Hartman wanted to add a statement on communications between the board and the membership;
- Dir. Stajcar also mentioned that he felt Step 6, Board Appeal, is too restrictive. There should be an avenue for appeal if the membership would have any problem with the Chief, they could appeal to the board.

VI. ON-GOING MATTERS

- Review, discuss and vote on approval of Alpine Rescue Team lease agreement (Dir. Hartman) - Dir. Johnson asked about the issue of the insurance being not adequate, should be \$1 million. Dir. Hartman said he would take this back to John Sullivan about its inclusion; Dir. Graf suggested a vote on approval of this draft be put on the November agenda.
- Discussion regarding QT Traffic Study (Dir. Hartman) - Dir. Hartman sent a letter to the county expressing that he felt the study was wholly inadequate. It looks like a meeting including the developer, the county, CDOT and FFPD, will be scheduled. Dir. Graf suggests that Alpine Rescue should also be included in such a meeting.

VII. NEW MATTERS

- Monthly health insurance contribution increase request (Chief Cameron) - Current monthly health insurance contribution is \$1,200 and, due to a 14% increase incurred this year, the Chief has requested we increase it to \$1,500.

**Motion to increase the monthly contribution from \$1,200 to \$1,500 per month, per employee - Dir. Stajcar/2nd Dir. Shaw – Pass 5/0*

VIII. COMMUNITY FEEDBACK - None

IX. ADJOURNMENT

**Motion to adjourn - Dir. Stajcar/2nd Dir. Hartman – Pass 5/0 Time: 8:14 p.m.*

NEXT REGULAR BOARD MEETING Tuesday, November 18, 2025 6:30 PM

PRESIDENT DIR. STEPHANIE GRAF	<u><i>Stephanie Graf</i></u>	DATE	<u>06/12/2026</u>
VICE PRESIDENT DIR. DAN HARTMAN	<u><i>Dan Hartman</i></u>	DATE	<u>06/08/2026</u>
TREASURER DIR. DAVE STAJCAR	<u><i>Dave Stajcar</i></u>	DATE	<u>06/09/2026</u>
SECRETARY DIR. ROB JOHNSON	<u><i>Rob Johnson</i></u>	DATE	<u>06/08/2026</u>
ASST. SECRETARY DIR. DICK SHAW	<u><i>Dick Shaw</i></u>	DATE	<u>06/08/2026</u>



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FFPD BOD Minutes 10.21.2025.pdf - 5 pages

Jun 08, 2026 19:26:09 UTC

Activity

 Stephanie Bajorek	created the document (stephaniebajorek@foothillsfire.org)	Jun 08, 2026 19:27:28 UTC
IP: 67.41.210.94		
 Stephanie Bajorek	sent the document to stephaniegraf.ffpd@gmail.com, hartman291@msn.com, davidstajcarffpd@gmail.com, rjohnson.ffpd@gmail.com, and crichardshaw.ffpd@gmail.com	Jun 08, 2026 19:34:41 UTC
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 Dave Stajcar	first viewed document (davidstajcarffpd@gmail.com)	Jun 08, 2026 19:48:01 UTC
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 Rob Johnson	first viewed document (rjohnson.ffpd@gmail.com)	Jun 08, 2026 20:48:19 UTC
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 Dan Hartman	first viewed document (hartman291@msn.com)	Jun 08, 2026 21:45:06 UTC
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 Dick Shaw	first viewed document (crichardshaw.ffpd@gmail.com)	Jun 09, 2026 00:22:19 UTC
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 Dave Stajcar	signed the document (davidstajcarffpd@gmail.com)	Jun 09, 2026 13:23:53 UTC
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 Stephanie Graf	first viewed document (stephaniegraf.ffpd@gmail.com)	Jun 12, 2026 06:01:57 UTC
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 Stephanie Graf	signed the document (stephaniegraf.ffpd@gmail.com)	Jun 12, 2026 06:02:32 UTC
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