

RECORD OF PROCEEDINGS

MINUTES OF A BOARD MEETING OF THE BOARD OF DIRECTORS OF THE FOOTHILLS FIRE PROTECTION DISTRICT HELD June 21, 2011 (Tuesday)

A meeting of the Board of Directors of the Foothills Fire Protection District (referred hereafter as "BOD") was convened on Tuesday, June 21, 2011 at 6:30 P.M., at the Mount Vernon Country Club, 24933 Club House Circle, Golden, Colorado.

The meeting was opened to the public at 6:30 p.m.

I. ATTENDANCE

Patrick Smith-Board President
Julie Ann Courim-Vice President
Richard Bartlett-Treasurer
David Robinson-Secretary
Steve Close-Asst Secretary
Brian Zoril- Chief -FFPD
Raule Nemer-Counsel

Vicki Gits - Canyon Courier

II. ADMINISTRATIVE MATTERS

Director Smith called the meeting to order at 6:33 PM

A. Approve Agenda

Chief Zoril requested the addition of paragraph V. F. Letter to past member concerning department policy.

Motion to approve as amended by Director Close and seconded by Director Bartlett. Motion passed 5-0

B. Approve Minutes of May 15, 2011 Regular Meeting

Director Courim noted that the minutes reflected the ISO testing requirement of hydrant flow of 250 gpm which should read 1000 gpm.

Motion to approve as amended by Director Robinson and seconded by Director Close. Motion passed 5-0

III. COMMUNITY FEEDBACK

None

IV. LEGAL MATTERS

None

V. DEPARTMENT MATTERS

A. Station Updates

None presented.

B. Fleet Status Report

Rescue #3 is in need of repairs again. Consideration needs to be given to replacement of this unit due its high maintenance costs.

C. Chief's Report

Director Courim complimented the Chief on his organization of the materials required for the ISO testing. No comments on other items on the Chief's report.

Chief Zoril reported that the District had volunteered to utilize the Lookout Mountain Station for National Night Out on August 4, 2011. This will be a community event that will be attended by local and state law enforcement as is a requirement to establish a Neighborhood Watch program. The event will be similar to the Pancake Breakfast at the Lookout Mountain Station.

Chief Zoril also requested that the long range planning committee is requesting that one BOD member is requested to be part of this committee. Director Robinson volunteered for the long range planning committee.

D. Auxiliary Report

The annual pancake breakfast fundraiser went well; preliminary estimates of fundraising are \$12,000. Attendance was exceptionally good with multiple Districts in attendance.

E. Station Committee Update

Final cleanup of the building and site will be accomplished by staff.

F. Letter to Past Member Concerning District Policy.

Apparently a past member has attempted to obtain a state employee discount on certain personal purchases by the past member. District policy and State Statue only provide for active volunteers and active staff the ability of apply for the state employee discount on purchases. Discussion of the BOD indicated that a letter to the past member indicating such should come from Chief Zoril.

VI. FINANCIAL MATTERS

A. Review of Payment of Claims through May 13, 2011.

No payment of claims presented that were not previously approved.

B. Review of audited financial statements.

Director Bartlett indicated that the audit review is complete and is a clean opinion.

Motion to accept the audit by Director Close and seconded by Director Courim. Motion passed 5-0

C. Approval of Purchase Requisitions for Department Supplies and Equipment.

None presented

VII. NEW MATTERS

A. SOG 12.3; Change minimum membership age from 21 to 18 years of age.

Motion to approve by Director Courim and seconded by Director Close. Motion passed 5-0

VII. EXECUTIVE SESSION

Motion to move to Executive Session pursuant to CRS Section 24-6-402(4)(f) discussion of personnel matters related to employment by Director Close, second Director Bartlett. Motion passed 5-0.

There was no request by the affected employee to continue in open session.

Ms. Gits expressed objection to the lack of specifics for an Executive Session. Director Bartlett responded that the BOD was following CRS on procedure

for Executive Session. Director Bartlett also indicated that Executive Session does not allow for action by the BOD and that if the discussion in Executive Session required action of the BOD that action would be taken in Open Session.

Moved to Executive Session at 7:16 p.m.

Attendees:

BOD

Chief Zoril

Raule Nemer -Legal Counsel

Reconvene BOD meeting at 7:42 p.m.

Discussion of the BOD was to obtain legal review of request by Chief Zoril concerning employment. No BOD action will be taken at this time.

VIII. ADJOURNMENT

Motion to adjourn by Director Close, second Director Bartlett. Motion passed 5-0.

BOD meeting adjourned at 7:43 P.M.

Next regularly scheduled Board meeting is July 19, 2011.

The following Directors have reviewed and acknowledged the minutes:

Dick Bartlett

Steve Close

Julie Ann Courim

David Robinson

Patrick Smith