

RECORD OF PROCEEDINGS

MINUTES OF A BOARD MEETING OF THE BOARD OF DIRECTORS OF THE FOOTHILLS FIRE PROTECTION DISTRICT HELD August 16, 2011 (Tuesday)

A meeting of the Board of Directors of the Foothills Fire Protection District (referred hereafter as "BOD") was convened on Tuesday, August 16, 2011 at 6:30 P.M., at the Mount Vernon Country Club, 24933 Club House Circle, Golden, Colorado.

The meeting was opened to the public at 6:30 p.m.

I. ATTENDANCE

Patrick Smith-Board President
Julie Ann Courim-Vice President
(excused absence)
Richard Bartlett-Treasurer
David Robinson-Secretary
Steve Close-Asst Secretary
(excused absence)
Brian Zoril- Chief -FFPD

Matt Poitra-Self
Ann Poitra-Self
Michelle Poolett-CPNA
John Blood-CPNA

II. ADMINISTRATIVE MATTERS

Director Smith called the meeting to order at 6:30 PM

A. Approve Agenda

**Motion to approve by Director Bartlett and seconded by Director Smith.
Motion passed 3-0**

B. Approve Minutes of July 19, 2011 Regular Meeting

**Motion to approve by Director Robinson and seconded by Director
Smith. Motion passed 3-0**

III. COMMUNITY FEEDBACK

Mr. Blood asked if the District was going to issue a fire ban. The concern is with the upcoming bicycle race and the number of people in attendance would create an increased likelihood of accidental fires.

Chief Zoril responded that a fire ban will be issued but would be in conjunction with Jefferson County fire ban. The ban will be published via signage the District has in place in five locations and on the District website.

The community in attendance expressed concern with the Special Use permit application submitted to Jefferson County Planning and Zoning for 166 S. Lookout Mountain Road. They wanted to express their concern as well as understand what were the concerns of the District with the application.

Chief Zoril briefly described the District concerns which are contained within a letter sent to Jefferson County Planning and Zoning. Director Robinson briefly described the process that the applicant would need to complete with Jefferson County and the District to receive a building permit and a certificate of occupancy.

IV. LEGAL MATTERS

A. Discussion of District Indemnification Policy

Subject was tabled until September BOD meeting.

V. DEPARTMENT MATTERS

A. Station Updates

Director Smith inquired as to the plans for improvement for the Idledale Station. The building has been in disrepair for too long.

Chief Zoril stated that budget development for 2012 was in process and that improvements to the Idledale station, completion of the interior of Rainbow station and other station needs will be considered. Based on greatest need the budget will be allocated accordingly.

B. Fleet Status Report

No comments.

C. Chief's Report

The Chiefs report was reviewed with no comments.

D. Auxiliary Report

No report. Chief Zoril stated that the Auxiliary received had raised approximately \$2,600 from the Whole Foods donation program.

Chief Zoril expressed gratitude to Mark Esposito for his donation of \$500.

E. Station Committee Update

Rainbow Station has received a Certificate of Occupancy and is complete.

F. Adoption of IFC 2009

Director Robinson presented a Resolution (2010-006) of adoption of the 2009 IFC with amendments. The BOD had adopted use of 2009 IFC at the April 2010 BOD meeting however the existing Resolution 2008-001 had not been updated at that time. The Resolution presented was updated to pertain to the adoption of the 2009 IFC. The Resolution will be accepted as “post” Resolution to provide the correct information to the April 2010 adoption.

Motion to approve Resolution 2010-006 by Director Robinson and seconded by Director Smith. Motion passed 3-0

VI. FINANCIAL MATTERS

A. Review of Payment of Claims through August 9, 2011.

Payment of Claims were reviewed with no payments requiring approval of the BOD.

B. Purchase Requisitions

No purchase requisitions were presented.

VII. NEW MATTERS

A. Deputy Chief and Assistant Chief Election Results

Rob Sontag was elected by the membership to serve as Deputy Chief. Assistant Chief position remains vacant.

B. Discussion of letter to Planning and Zoning.

This correspondence was discussed under Community Matters.

C. Proposed vehicle reimbursement plan

Chief Zoril has asked for mileage reimbursement for the use of his personal vehicle when it is utilized for District business. Chief Zoril's District vehicle is currently stationed at the Idledale Station until such time as a replacement vehicle is purchase for Rescue #3. Until that time Chief Zoril has and will continue to utilized his personal vehicle for District business. There will be no reimbursement for his commute to the Station. Reimbursement will be at the rate of \$0.55 per mile.

Motion to approve by Director Robinson, second Director Smith. Motion passed 3-0.

D. Discussion of proposed revision to Jefferson County IGA

Discussion indicated that we had not received an opinion for legal counsel however this document, composed by Jeffco Sheriff, did not seem to be unreasonable. Chief Zoril discussed the provisions for billing a District if said District was unresponsive to their own jurisdiction. Chief Zoril's concern was what would constitute a response by the District. If the District could not accommodate an adequate response for a major event would other Districts be able to bill for their services. The Directors do not believe that is the intent of the IGA.

Motion to approve by Director Bartlett, second Director Smith. Motion passed 3-0.

VIII. ADJOURNMENT

Motion to adjourn by Director Robinson, second Director Smith. Motion passed 3-0.

BOD meeting adjourned at 7:27 P.M.

Next regularly scheduled Board meeting is September 20, 2011.

The following Directors have reviewed and acknowledged the minutes:

Dick Bartlett

Steve Close (absent)

Julie Ann Courim (absent)

David Robinson

Patrick Smith