



# Foothills Fire Protection District

(In case of Emergency call 911)

## NOTICE OF REGULAR MEETING AND AGENDA OF THE FOOTHILLS FIRE PROTECTION DISTRICT

**DATE: Tuesday, October 18, 2011**

**Time: 6:30 P.M.**

**Place: Mount Vernon Country Club  
24933 Club House Circle  
Golden, CO 80401**

The meeting is open to the public.

### **I. ATTENDANCE**

### **II. ADMINISTRATIVE MATTERS**

- A. Approve agenda
- B. Review and approve minutes of the September 20<sup>th</sup>, 2011 regular meeting
- C. Review and approve minutes of the October 5<sup>th</sup>, 2011 special meeting

### **III. COMMUNITY FEEDBACK**

### **IV. LEGAL MATTERS**

### **V. DEPARTMENT MATTERS**

- A. Station updates
- B. Fleet status report
- C. Chief Report
- D. Status report from Auxiliary

### **VI. FINANCIAL MATTERS**

- A. Review and payment of claims through the period ending October 14<sup>th</sup>, 2011
- B. Approval of purchase requisitions for department supplies and Equipment
- C. Review and approval of Chief's mileage reimbursement
- D. Review Draft Budget for 2012



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## VII. NEW MATTERS

- A. Review and approve revised by-laws, handbooks, code of conduct and drug and alcohol policies.

## IX. ADJOURNMENT

Enclosures:  
September 20<sup>th</sup>, 2011 Minutes  
October 5<sup>th</sup>, 2011 Minutes  
Balance Sheet  
Budget vs Actual  
Cash Distribution  
Income and Expense Report  
Credit Card Reconciliation  
Draft 2012 Budget  
Attorney's Invoice  
Fleet Status Report  
Response Reports  
Chief's Report  
Mileage Reimbursement Request  
Bylaws  
Member Handbook  
Employee Handbook  
Code of Conduct  
Drug and Alcohol Policy