



Foothills Fire Protection District

(In case of Emergency call 911)

NOTICE OF REGULAR MEETING AND AGENDA OF THE FOOTHILLS FIRE PROTECTION DISTRICT

DATE: Tuesday, November 15, 2011

Time: 6:30 P.M.

Place: Mount Vernon Country Club

24933 Club House Circle

Golden, CO 80401

The meeting is open to the public.

I. ATTENDANCE

II. ADMINISTRATIVE MATTERS

- A. Approve agenda
- B. Review and approve minutes of the October 18, 2011 regular meeting

III. COMMUNITY FEEDBACK

IV. LEGAL MATTERS

- A. Discussion and appointment of Designated Election Official

V. DEPARTMENT MATTERS

- A. Station updates
- B. Fleet status report
- C. Chief Report
- D. Status report from Auxiliary

VI. FINANCIAL MATTERS

- A. Review and payment of claims through the period ending October 14th, 2011
- B. Approval of purchase requisitions for department supplies and Equipment
 - Tender 3 Repairs
 - HVAC Work for Offices
- C. Review and approval of Chief's mileage reimbursement
- D. Review and approve Budget for 2012



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VII. NEW MATTERS

- A. Discussion of employee benefits
- B. Discussion and appointment of Personnel Committee

IX. ADJOURNMENT

Enclosures:

October 18th, 2011 Minutes

Balance Sheet

Budget vs Actual

Cash Distribution

Income and Expense Report

Credit Card Reconciliation

Draft 2012 Budget

Attorney's Invoice

Fleet Status Report

Response Reports

Chief's Report

Mileage Reimbursement Request

Tender 3 Tank Repair Quote

Tender 3 Mechanical Repair Quote

(4) Bids for HVAC work at Rainbow Hills Offices