

RECORD OF PROCEEDINGS

MINUTES OF A BOARD MEETING OF THE BOARD OF DIRECTORS OF THE FOOTHILLS FIRE PROTECTION DISTRICT HELD June 15, 2010 (Tuesday)

A meeting of the Board of Directors of the Foothills Fire Protection District (referred hereafter as "BOD") was convened on Tuesday, June 15, 2010 at 6:36 P.M., at the Mount Vernon Country Club, 24933 Club House Circle, Golden, Colorado.

The meeting was open to the public at 6:30 p.m.

I. ATTENDANCE

Patrick Smith-Board President (excused late, arrived 7:08 p.m.)	Matt Mahan-Self
Julie Ann Courim-Vice President	John Blood-Cody Park HA.
Richard Bartlett-Treasurer	Murry Wynes-Self
David Robinson-Secretary	Greg Vierqutz-Marc, James Assoc.
Steve Close-Assistant Secretary	Kyle Vaugh-Self
John Kilpatrick-Chief	Dave Stajcar-Self
Patrick Ahern-Deputy Chief	Pati Stajcar-Self

II. ADMINISTRATIVE MATTERS

Director Courim called to Order at 6:36

- A. Approve Agenda
Director Bartlett requested adding item D, presentation of financial audit
Chief Kilpatrick requested revision to indicate June 2, 2010 a special meeting of the Board.
- B. Approve Minutes of May 18, 2010 Regular Meeting
Director Close proposed several amendments to the minutes.
Minutes will be amended and signed at July 20, 2010 meeting
- C. Approve Minutes of June 2, 2010 Special Meeting
Director Robinson proposed several amendments to the minutes.
Minutes will be amended and signed at July 20, 2010 meeting.

Motion to approve as amended by Director Bartlett and seconded by Director Close, passed 4-0

- D. Mr. Vierqutz presented the auditors report. He stated that several minor adjustments were required but the financials are now reconciled. He will forward his statement of opinion to the BOD.

Motion to accept by Director Bartlett and seconded by Director Close, passed 4-0

III. COMMUNITY FEEDBACK

- A. A request for hardship concerning billing #5502, accident scene protection was presented to the BOD. Mr. M. submitted for review his recent tax filings and employment history. The BOD indicated they would review and response by the next BOD meeting.
- B. John Blood stated that the Cody Park HOA was very pleased with the resolution of providing an emergency access route out of Cody Park. He stated that the three Owners directly affected by this access route were in agreement with the proposal.

IV. LEGAL MATTERS

- A. Chief Kilpatrick presented a Resolution Adopting the Colorado Special District Records Retention Schedule. Resolution No. 2010-005.

Motion to adopt by Director Bartlett and seconded by Director Close, passed 5-0

- B. Chief Kilpatrick reported that a discussion with Chief Mefford of the Genesee Fire Protection District concerning the proposed Mutual Aid Agreement has resolved some of the issues of concern. Specifically;
1. Billing under the agreement would be per the home District's policy and such billing would be done by each District.
 2. Genesee District would only bill within their District for special circumstances such as illegal activities.
 3. Liability waivers would only apply to Workmen Compensation claims. Property damage to district equipment would be the responsibility of the party at fault.

Discussion: Director Courim asked if the Chief found the revised agreement acceptable, response affirmative. Director Courim opened discussion of Mutual Aid billing policy, is it the desire of the Board to not bill for Mutual Aid calls because FFPD receives value from reciprocal Mutual Aid responses. Director Robinson, except for the special circumstances as described in the agreement. Director Courim asked if the Chief or any BOD members have disagreement with this concept. No objections raised.

Discussion: Deputy Chief Ahern asked if this agreement would also apply to other Mutual Aid Agreements. Director Courim stated that FFPD is required to have a consistent billing policy and as such this billing policy would apply to other Mutual Aid Agreements.

Motion to proceed with new Mutual Aid Agreement by Director Robinson and seconded by Director Bartlett, passed 5-0

Director Bartlett, Concerning the billing dispute should we not consider that a Mutual Aid call and based on our previous decision should we rescind this billing?

Discussion about billing #5502 revealed that this was a Mutual Aid call for the Evergreen Fire Protection District. As such Director Bartlett did not believe billing was appropriate and the billing should be rescinded.

Motion to rescind billing #5502 by Director Bartlett and seconded by Director Smith, passed 3-2 Director Close and Director Robinson dissenting.

V. DEPARTMENT MATTERS

- A. Station Updates: Chief Kilpatrick reported that minor construction at Lookout Station has been completed. The Idledale station still has some personnel effects that are being stored within the station. Director Courim suggested that the Chief notify the people that if removal of personnel effects were not complete by a specified date that the Department would dispose of such items.

Director Smith indicated that approximately 3 acres of land had become available adjacent to the Rainbow Hills Station. He suggested we pursue sharing the cost of a property valuation appraisal with Alpine Rescue to determine if FFPD should proceed with acquisition of this property. The approximate cost of the appraisal is \$750. Director Courim inquired if this had been brought to the attention of the Station Committee. Director Smith said this opportunity had developed very recently and with the information of the appraisal it would be brought to the Station Committee.

- B. Fleet Status: Chief Kilpatrick reported that all units but Utility #3 were operational. Utility #3 is still in need of a new battery however the need for Utility #3 is very low therefore it has not been repaired. Chief Kilpatrick reported that overall fleet maintenance cost were down and that fuel cost were down to approximately 50% of last year's fuel costs.
- C. Chief Report: Chief Kilpatrick recommended granting an extension of leave of absence for three Volunteers;

D. Danek

Motion to grant by Director Close and seconded by Director Smith, passed 5-0

M. Cetra

Motion to grant by Director Close and seconded by Director Bartlett, passed 5-0

B. Zoril

Motion to grant by Director Close and seconded by Director Smith, passed 5-0

Chief Kilpatrick requested the District include in his benefits package payment of 75% of his family's current personal health insurance contributions. Chief currently is provided health insurance coverage under a group policy in the name of his spouse. This plan requires the insured to contribute approximately 1/3 the cost of the policy. Director Robinson inquired what the Chief's benefit package included when he was employed in January. The Chief responded that it did include health insurance, however it included an individual policy. This was an unnecessary expense to the District since he was currently covered by family policy. Director Close wished to table this discussion and consider the issue at the Chief's next performance evaluation.

Chief Kilpatrick provided an update on the progress of the secondary access to Cody Park. Chief indicated that the use of the road by FFPD would be considered Eminent Domain which allows the Department in an emergency to use private property. Chief also indicated that under Eminent Domain that the Department's insurance does cover damage and liabilities caused by the Department, but not damage caused by or to private citizen's automobiles if they have an accident using the road during an emergency. The Chief concurred with Mr. Blood's comments that the community and the affected property owners we very appreciative of the resolution of the secondary access road. The Chief that clearing of the road requires the clearing of some trees and that this should be complete by August 1, 2010. The District will donate \$100 to the property owners for the their construction of a locked gate, there will be three gates required.

Chief Kilpatrick brought to the Board's attention an article published in the June 2010 edition of Firehouse Magazine (a national magazine and website targeted at the fire service personnel) titled "The Science of Tower Rescue and the Art of Multiple Agency Cooperation". The article highlighted Colorado's interagency cooperation on mutual aid calls for tower rescues, specifically praising FFPD and other local departments in their advanced rescued joint training sessions.

D. Auxiliary Report: None

VI. FINANCIAL MATTERS

A. Chief Kilpatrick presented a check for payment to West Metro for fleet repair, \$2788.

Motion to approve by Director Bartlett and seconded by Director Close, passed 5-0

B. Chief Kilpatrick presented a purchase request for eight (8) refurbished radios, \$14,000.

Motion to approve by Director Courim and seconded by Director Close, passed 5-0

VII. NEW MATTERS

No new matters presented.

VIII. ADJOURNMENT

Motion by Director Cose to Adjourn at approximately 8:32 PM. Second Director Bartlett. Motion passed 5-0.

Next regularly scheduled Board meeting is July 20, 2010.

The following Directors have reviewed and acknowledged the minutes:

Dick Bartlett

Steve Close

Julie Ann Courim

David Robinson

Patrick Smith