

RECORD OF PROCEEDINGS

MINUTES OF A BOARD MEETING OF THE BOARD OF DIRECTORS OF THE FOOTHILLS FIRE PROTECTION DISTRICT HELD December 21, 2010 (Tuesday)

A meeting of the Board of Directors of the Foothills Fire Protection District (referred hereafter as "BOD") was convened on Tuesday, December 21, 2010 at 6:30 P.M., at the Mount Vernon Country Club, 24933 Club House Circle, Golden, Colorado.

The meeting was opened to the public at 6:30 p.m.

I. ATTENDANCE

Patrick Smith-Board President	Dave Stajcar-FFR
Julie Ann Courim-Vice President	Vicky Gits- Canyon Courier
Richard Bartlett-Treasurer	Hank McCarthy-Self
David Robinson-Secretary	Tim Zimmerman-Self
Steve Close – Asst Secretary (Absent)	Sam Walters-Self
Brian Zoril-Acting Chief -FFPD	John Kilpatrick-Self
David Gerald-FFR	Laura Kilpatrick-Self
Craig Moilanen-FFR	Erik Alpizoe-Self

II. ADMINISTRATIVE MATTERS

Director Smith called the meeting to order at 6:30 PM

A. Approve Agenda

Director Robinson requested the addition of item II C.

Director Smith requested the addition of items VII B and VII C.

Motion to approve as amended by Director Robinson, seconded by Director Smith. Motion passed 4-0

B. Approve Minutes of November 23, 2010 Regular Meeting

Motion to approve by Director Smith and seconded by Director Courim. Motion passed 4-0

C. Approve Minutes of December 9, 2010 Special Meeting

Motion to approve by Director Courim and seconded by Director Bartlett. Motion passed 4-0

III. COMMUNITY FEEDBACK

None presented

IV. LEGAL MATTERS

Acting Chief Zoril stated that his conversation with Lookout Mountain Water District indicated that paragraph 3.2.3 of the IGA would not require additional equipment. However, he said it does allow the pressure relief devices on FFPD equipment to serve the function intended by this paragraph.

Director Smith and Director Robinson executed the agreement.

V. DEPARTMENT MATTERS

A. Station Updates

The water heater at Lookout Station was again repaired. This heater may need to be replaced in the near future.

B. Fleet Status Report

All units are operational

C. Chief's Report

Completed the boundary update with the assessor's office.
Completed VIFS information request to generate 2011 insurance quote.
Engine #5 acceptance is anticipated during the second week of January.

D. Auxiliary Report

The Holiday Awards Banquet was held December 14, 2010 at MVCC.

E. Station Committee Update

Station foundations are in place, underground plumbing is proceeding with floor slab placement anticipated by year end. Currently the project is under budget.

VI. FINANCIAL MATTERS

A. Payments through December 21, 2010

Preapproved payments were reviewed.

Payment Requests:

Collins, Cockrell & Cole, legal services \$12,766.48

Collins, Cockrell & Cole, legal services \$6,284.48

Motion to approve by Director Courim, second Director Bartlett.

Motion passed 4-0.

VII. NEW MATTERS

A. Chief candidate search process.

Director Smith introduced three candidates recommended by the search committees to fill the position of Chief: Hank McCarthy, Tim Zimmerman and Sam Walters. Director Smith described the process utilized to arrive at the three recommendations from a field of over 50 candidates.

B. Executive Session concerning payroll matters for employees.

Motion to enter Executive Session pursuant to Section 24-6-402(4) (f), CRS, personnel matters concerning payroll/insurance issues for Lt. Gerald and Capt. Moilanen. Neither Gerald nor Moilanen requested an open meeting.

Motion to enter Executive Session by Director Courim, second by Director Bartlett, passed 4-0

Moved to Executive Session at 6:55 p.m.

Attendees;

Director Bartlett

Director Courim

Director Robinson

Director Smith

Acting Chief Zoril

Lt. Gerald

Capt. Moilanen

Reconvene BOD meeting at 7:58 p.m.

Motion by Director Bartlett to adjust compensation as follows:
Operations Captain, base salary of \$44,500 plus \$3,600 for insurance benefits.
Fire Inspector, base salary of \$42,000 plus \$3,600 for insurance benefits.
Proposed Chief, base salary of \$65,000 plus \$3,600 for insurance benefits.
Bonus plan of \$5,000.
Second by Director Robinson, motion passed 4-0.

C. Executive Session concerning the potential new Fire Chief.

Motion to enter Executive Session pursuant to Section 24-6-402(4) (f), CRS, personnel matters concerning potential new Fire Chief.

Motion to enter Executive Session by Director Smith, second by Director Bartlett, passed 4-0

Moved to Executive Session at 8:04 p.m.

Attendees;

Director Bartlett
Director Courim
Director Robinson
Director Smith

Reconvene BOD meeting at 11:08 p.m.

Motion by Director Smith to post the final candidates for Fire Chief and begin negotiations with the leading candidate subsequent to this posting. The final candidates are:

Hank McCarthy
Sam Walters
Tim Zimmerman
Brian Zoril

Second by Director Robinson, motion passed 4-0.

IX. ADJOURNMENT

Motion to adjourn by Director Smith, second Director Robinson. Motion passed 4-0.

BOD meeting adjourned at 11:13 P.M.

Next regularly scheduled Board meeting is January 18, 2011.

The following Directors have reviewed and acknowledged the minutes:

Dick Bartlett

Steve Close (absent)

Julie Ann Courim

David Robinson

Patrick Smith