

**MINUTES OF A REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE  
FOOTHILLS FIRE PROTECTION DISTRICT  
HELD  
January 15<sup>th</sup>, 2008(TUESDAY)**

A regular meeting of the Board of Directors of the Foothills Fire Protection District (referred to hereafter as "Board") was convened on Tuesday, January 15<sup>th</sup>, 2008 at 6:30 P.M., at the Mount Vernon Country Club, 24933 Club House Circle, Golden, Colorado.

The meeting was open to the public.

**I. ATTENDANCE**

Marvin Miller -Board President	Chris Courim- Firefighter
Richard Bartlett -Board Treasurer	Julie Ann Courim- community member
Debra Medved- Board Member	Dennis Pohill- community member
Ric Koogle -Board Member	Brenda Ratkiewicz- community member
T.J Carney -Board Member	Rob Sontag- District Administrator
Craig Moilanen- Firefighter	Pat Smith-Firefighter
Pati Stajcar- Firefighter	Dave Stajcar- Firefighter
John Spearing-community member	
Brian Zoril- Deputy Chief	

**II. ADMINISTRATIVE MATTERS**

A. Approve Agenda

- Motion to Approve Agenda As Amended: T.J Carney
- Seconded by: Richard Bartlett
- Vote: Passed Unanimous

B. Review And Approve Minutes Of The December 18<sup>th</sup>, 2007 Regular Meeting

- Motion to Approve the Minutes Of The December 18<sup>th</sup>, 2007 Regular Meeting: T. J Carney
- Seconded by: Debra Medved
- Vote: Passed Unanimous

C. Review and Approve Minutes of the January 7<sup>th</sup>, 2008 Special Meeting

- Motion to Approve the Minutes: Ric Koogle
- Seconded by: Richard Bartlett
- Vote: Passed Unanimous

**III. FINANCIAL MATTERS**

- A. Review Payment of Claims Through the Period Ending January 15<sup>th</sup>, 2008 For Operations
- Motion To Approve Payment of Claims: T.J Carney

- Seconded by: Debra Medved
- Vote: Unanimous

B. Review Un –Audited Financial Statements for the period ending December 31<sup>th</sup> 2008

#### **IV. LEGAL MATTERS**

- A. Discussion of Identifying a Designated Election Official for the May 2008 Special District Election
- Motion to appoint Rob Sontag as Designated Election Official: Debra Medved
  - Seconded by: Ric Koogle
  - Vote: Unanimous
  - Discussion: The Board did not see the reason to spend more funds on hiring out. The Designated Election Official will need to be available 25 days before the election and available at the administration offices.
- B. Receipt and Acknowledgement of the Letter From Alpine Rescue Team Exercising Their Rights To Extend Their Lease at Rainbow Hills Stn For The Additional Twenty Years.

#### **V. DEPARTMENT ISSUES**

- A. Personnel Issues
- Discussion: The personnel committee will need to meet and discuss of the issue and will be tabled for next meeting
- B. Update By Station / Apparatus Project Work Groups
- C. Administrator's and Department Reports
- Discussion: We may be funded shortly for the Grant for No Smoke for our trucks.
- D. Chief's Report
- Discussion: Chief Zoril discussed that the Lookout Station remodel is nearing completion. The officer structure has been changed to having 2 Captains and 6 Lieutenants, and the officers will be revising the SOGs The truck committee will be meeting on January 29<sup>th</sup> for discussion of new truck and to revise the truck replacement plan.
- E. Approval Of Purchase Requisitions For Department Supplies And Equipment
- Discussion: Nothing to Approve
- F. Status Report From Support Auxiliary
- Discussion: Foothills Fire Protection District Thanked Christy's for the service for hosting the annual Christmas party in the Canyon Courier

**VI. ADJOURNMENT**

- Motion to Adjourn: Debra Medved
- Seconded by: T. J Carney
- Vote: Passed Unanimous

THESE MINUTES APPROVED AS THE OFFICIAL JANUARY 15<sup>th</sup>, 2008 MINUTES OF THE  
FOOTHILLS FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

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Marvin Miller

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Debra Medved

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Richard Bartlett

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Thomas J Turner Carney

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Ric Koogle