

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
FOOTHILLS FIRE PROTECTION DISTRICT
HELD
April 15th, 2008(TUESDAY)**

A regular meeting of the Board of Directors of the Foothills Fire Protection District (referred to hereafter as "Board") was convened on Tuesday, April 15th, 2008 at 6:30 P.M., at the Mount Vernon Country Club, 24933 Club House Circle, Golden, Colorado.

The meeting was open to the public.

I. ATTENDANCE

Marvin Miller -Board President	Chris Courim- Firefighter
Richard Bartlett -Board Treasurer	Julie Ann Courim- community member
Debra Medved- Board Member	Richard Scheurer- Dist. Attorney
Ric Koogle -Board Member	Randy Groe - Firefighter
T.J Carney -Board Member	Jackie Groe- community member
Craig Moilanen- Firefighter	Pat Smith-Firefighter
David Stajcar- Firefighter	Chris Schuchmann- recruit
Pati Stajcar- Firefighter	John Kilpatrick- Captain
Brian Zoril- Chief	Steve Close- community member

II. ADMINISTRATIVE MATTERS

A. Approve Agenda

- Motion to Approve Agenda As Amended: T. J Carney
- Seconded by: Debra Medved
- Vote: Passed Unanimous

B. Review And Approve Minutes Of The March 18th, 2008 Regular Meeting

- Motion to Approve the Minutes Of The March 18th, 2008 Regular Meeting As Amended: T. J Carney
- Seconded by: Debra Medved
- Vote: Passed Unanimous

III. FINANCIAL MATTERS

A. Review Payment of Claims Through the Period Ending March 15th, 2008 For Operations

- Motion To Approve Payment of Claims: T.J Carney
- Seconded by: Ric Koogle
- Vote: Unanimous
- Discussion: The Board would like to get an update for next meeting on Stewart and Stevenson for being responsible for the bill of repairs on 581's speedometer sensor.

- B. Review Un –Audited Financial Statements for the period ending March 31th 2008
- Discussion:
- C. What is Billed and not Billed
- Discussion: The interim administrator will be taking care of the task. Deb Medved wanted it to be clarified that the district bills all Interstate 70 calls for blocking traffic for the safety of the scene.
- D. Discussion of FPPA Audit and report
- Discussion: This was an annual report of the state employees and will be brought to the Pension Board meeting in May.

IV. LEGAL MATTERS

- A. Discussion of Process under Which a New District Administrator will be selected and how to handle those Duties in the interim.
- Motion to hire John Kilpatrick as the District Administrator: Ric Koogle
 - Seconded by: Debra Medved
 - Vote The motion was never voted on
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- Discussion: Ric Koogle and Steve Beck explained the hiring committee unanimously chose John Kilpatrick as the candidate for the position as District Administrator. The District Administrator will continue to respond, but as a last resort if needed, and work a 5 day work week schedule. There were concerns that the hiring committee did not allow the structural committee to report back before the hiring, and that the Board as a whole did not vote on an agreement of what the responsibilities of the new position will be. There were several questions answered by John Kilpatrick relating on how he would handle the district administrator position.
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- Motion to Table the discussion of the District Administrator position: T. J Carney
 - Seconded by: Richard Bartlett
 - Vote: Passed
 - Motion to move discussion of the district administrator position to executive session: Debra Medved
 - Seconded by: Ric Koogle
 - Vote: Failed
- B. Discussion of Election Issues
- Discussion: Richard Bartlett explained that if there have been any threatening phone calls to any Board Candidates for the coming election that the district will take this matter very seriously and also informed that it is a State and Federal offense.
- C. Discussion of Communication received from Sholar Architecture and construction.
- Discussion: Chief Brian Zoril explained the grading easements to the Alpine rescue building and that he will be emailing in response with the District Attorney's approval.

D. Ethical Issues

- Discussion: The concerns were made by Marvin Miller and Steve Beck of a packet that was labeled confidential, that was reviewed by Richard Bartlett. Richard Bartlett explained as a Board member he felt he had the responsibility to understand why and what the packet was and to be given to Steve Beck without him name on the packet.

V. DEPARTMENT ISSUES

A. Update By Station / Apparatus Project Work Groups

- Discussion: The Rainbow Hills location will need backflows in the domestic water line for the new building.

B. Administrator's and Department Reports

- Discussion: The Long range plan is being updated by the truck committee and it will be completed for the June Board meeting. A request was made to have a Special Board meeting to review and approve the truck committee's recommendation of the new heavy rescue truck.

C. Chief's Report

- Motion to approve Eric Hooper's request for leave of absence with no pension credit: T. J Carney
- Seconded by: Ric Koogle
- Discussion: Chief Zoril discussed that this will be the first quarter for a review of all members and an update of the requirements. There was a positive article of Foothills Fire Protection District in the Canyon Courier paper.

D. Approval Of Purchase Requisitions For Department Supplies And Equipment

- Personnel Reimbursement
- Purchase of 50 Highway Safety Vests
- Purchase of Necessary Equipment for Network Upgrades
- Purchase of refurbished Extrication Spreader Tips
- Purchase of Wildland PPE for New and Existing Members
- Discussion: The board approved all items

E. Status Report From Support Auxiliary

- Discussion: Julie Ann Courim explained that the plans for the Pancake Breakfast are going as scheduled, and there will be a donation area set up for the Jon Schreiner family.
- A Motion was made to have the Structural Committee continue with meeting: T. J Carney
- Seconded by: Ric Koogle
- Vote: Passed

VI. ADJOURNMENT

- Motion to Adjourn: T. J Carney

- Seconded by: Richard Bartlett
- Vote: Passed Unanimous

THESE MINUTES APPROVED AS THE OFFICIAL MINUTES OF THE FOOTHILLS FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Marvin Miller

Debra Medved

Richard Bartlett

Thomas J Turner Carney

Ric Koogle