

RECORD OF PROCEEDINGS**MINUTES OF A REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
FOOTHILLS FIRE PROTECTION DISTRICT
HELD****March 20th, 2007(TUESDAY)**

A regular meeting of the Board of Directors of the Foothills Fire Protection District (referred to hereafter as "Board") was convened on Tuesday, March 20th, 2007 at 6:30 P.M., at the Mount Vernon Country Club, 24933 Club House Circle, Golden, Colorado.

The meeting was open to the public.

I. ATTENDANCE

Rob Sontag -District Admin	Paul Berens- Fire Inspector
Ric Koogle -Board Member	Murry Wynes- community member
Dick Scheurer- District Attorney	Jon Schreiner -Fire Rescue Captain
Pat Smith -Chief	John Kilpatrick- Firefighter
Richard Bartlett -Board Member	Pati Stajcar -community member
TJ Carney -Board Member	Doug Stajcar- community member
Debra Medved- Board Member	Bob Schwartz -Wildland Captain
Marvin Miller -Board Member	Chris Courim -community member
Steve Close -community member	

II. ADMINISTRATIVE MATTERS**A. Approve Agenda**

- Motion to Approve Agenda as Amended to add Items IV B-C: TJ Carney
- Seconded by: Richard Bartlett
- Vote: Passed Unanimous

B. Review And Approve Minutes Of The February 20th, 2007 Regular Meeting

- Motion to approve Minutes Of The February 20th, 2007 Regular Meeting: TJ Carney
- Seconded by: Ric Koogle
- Vote: Passed Unanimous

III. FINANCIAL MATTERS**A. Review Payment Of Claims Through The Period Ending March 20th, 2007 For Operations**

- Motion to Approve payments of claims: Debra Medved
- Seconded by: Ric Koogle
- Vote: Unanimous with TJ Carney Abstaining
- Discussion: Debra Medved requested that there are photos of the trucks with the fleet status report.

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- B. Review Un-Audited Financial Statements For The Period Ending February 28th, 2007
- Discussion: Debra Medved would like to look at renumbering account numbers so no 6000 numbers show in operations expenses as well as separating the benefits and salary for Administration staff to show broken down expenses. We will not continue monthly comparison reports that were presented at this meeting but rather on months that the Accountants do not present quarterly financials we will be doing an in house version which reflects current expenditures vs. annual budget.

IV. LEGAL MATTERS

- A. Status of Land Agreement at the Lookout Station
- Discussion: There was nothing to report at this time.
- B. Station on Lookout
- Discussion: TJ Carney received an inquiry of the space at Paradise and HWY 40 for a potential spot for a fire station. Murry Wynes (The president of the Paradise Hills HOA) stated he will present to the Board the verbiage that restricts the usage of that site.
- C. Foothills Rescue Team
- Discussion: The cease and desist use of name letter was sent out and will be reviewed at the end of April.

V. DEPARTMENT ISSUES

- A. Update By Station / Apparatus Project Work Groups
- Discussion: There was nothing to report at the time.
- B. Administrator's And Fleet Status Report
- Consideration of Temporary Building Lease to move Admin Staff out of Lookout to accommodate separate sleeping quarters for volunteers.
 - Motion To Approve Temp Offices For Administration At An Amount Not To Exceed \$18,000.00 Per Anum And Remodeling Of Lookout Mountain Station (Including Installation Of An Adequate Heating And Air Conditioning System) At An Amount Not To Exceed \$30,000.00 Total: TJ Carney
 - Seconded By: Debra Medved
 - Discussion: The Board will approve this remodeling and relocation of the Administration Staff to temporary facilities to not to exceed \$30,000. For the remodeling and \$18,000 for the rent to purchase trailer for the Administration Staff.
 - Review of Run Reports by Response Times and Number of Response Personnel / Apparatus

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- 2006 USFA Grant for 20 Full Sets of PPE, 40 Sets of Leather or Kevlar Boots and One Thermal Imager
 - We are awaiting permission from the USFA to start spending funds under the grant
- Proposal From Alpine Rescue Team to extend their lease another 20 years in exchange for \$20,000
 - Discussion: The Board decided that the proposed amount was not sufficient consideration to the District to justify the extension. Request is denied.
- Review of District Administrator's Job Description and Salary Level
 - Discussion: There was discussion to clarify the job description of the District Administrator and the Chief of the Department and once finalized the job descriptions should be made available to the public. The Board members are to going to get their thoughts about the job descriptions to the Chairman of the Personnel Committee so that the final versions can be assembled.

C. Chief's Report (Enclosed)

- Consideration of purchase of a new/used Utility Vehicle – Tabled
- Consideration of purchase of a new/used Heavy Rescue Vehicle - Tabled

D. Approval of Purchase Requisitions for Department Supplies and Equipment.

- Discussion: Evergreen Fire Protection District and Genesee Fire Protection District would like to meet jointly without the Board on April 10th or 12th.

E. Status Report From Support Auxiliary

VI. ADJOURNMENT

- Motion to Adjourn: Debra Medved
- Seconded by: Richard Bartlett
- Vote: Unanimous
- **Next regular meeting scheduled for April 17, 2007 @ 6:30pm.**

BOARD ATTENDANCE AT FOOTHILLS MEMBERSHIP MEETINGS

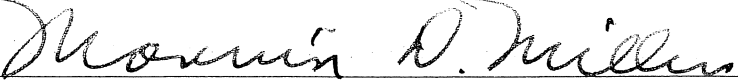
April – Ric Koogle


May – Debra Medved


June – Richard Bartlett

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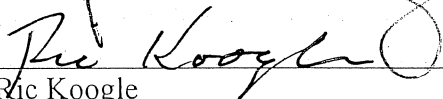
THESE MINUTES APPROVED AS THE OFFICIAL MARCH 20th, 2007 MINUTES OF THE FOOTHILLS FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:


Marvin Miller


Debra Medved


Richard Bartlett


Thomas J. Turner Carney


Ric Koogler