

## RECORD OF PROCEEDINGS

---

### MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE FOOTHILLS FIRE PROTECTION DISTRICT HELD

**June 19th, 2007(TUESDAY)**

A regular meeting of the Board of Directors of the Foothills Fire Protection District (referred to hereafter as "Board") was convened on Tuesday, June 19th, 2007 at 6:30 P.M., at the Mount Vernon Country Club, 24933 Club House Circle, Golden, Colorado.

The meeting was open to the public.

#### I. ATTENDANCE

Brian Zoril- Assistant Chief	Stacy Dorian- EMS Captain
Ric Koogle -Board Member	Murry Wynes- Firefighter
Dick Scheurer- District Attorney	Craig Moilanen- Firefighter
Pat Smith -Chief	John Kilpatrick- Firefighter
Richard Bartlett -Board Member	Pati Stajcar - Firefighter
T.J Carney -Board Member	Dave Stajcar- Firefighter
Marvin Miller -Board Member	Ron Potter- Firefighter
Brenda Ratkiewicz -community member	Chris Courim – Firefighter
Bill Dickson- community member	Glen Saraduke- Firefighter
Adam Goldman- Firefighter	Paul Berens- Fire Inspector
Deb Gillis- Firefighter	

#### II. ADMINISTRATIVE MATTERS

##### A. Approve Agenda

- Motion to approve agenda as amended: T.J Carney
- Seconded by: Richard Bartlett
- Vote: Passed Unanimous

##### B. Review And Approve Minutes Of The May 15th, 2007 Regular Meeting

- Motion to approve and amend Minutes Of The May 15<sup>th</sup>, 2007 Regular Meeting: T.J Carney
- Seconded by: Richard Bartlett
- Vote: Passed Unanimous

##### C. Discussion And Possible Executive Session For Review Of Two Pending Retirees From The Dept.

- Discussion: Scheurer advised Board to have this first go to a Pension Board meeting. The decision was to schedule a Special Pension Board meeting for July before the Regular Board meeting.

**III. FINANCIAL MATTERS**

- A. Review Payment Of Claims Through The Period Ending June 19<sup>th</sup>, 2007 For Operations
- Motion to accept payments: T.J Carney
  - Seconded by: Richard Bartlett
  - Vote: Passed Unanimous
- B. Review Monthly Un-Audited Financial Statements For The Period Ending April 30th, 2007
- Discussion: None

**IV. LEGAL MATTERS**

- A. Status of Land Agreement at the Lookout Station
- Discussion: President Miller signed agreement for the boundary line with the neighbor SW of Lookout Station.
- B. Consideration of Petitioning to include Rainbow Hills Station into the Foothills Fire Protection District Boundaries
- Motion to approve the signing of the resolution: T.J Carney
  - Seconded by: Richard Bartlett
  - Vote: Passed Unanimous
  - Discussion: The BOD opened discussion to public with no person opposing resolution.
- C. Appointment Of 2008 Budget Committee And Discussion Of Timelines
- Discussion: President Miller appointed the committee with, Richard Bartlett, Rob Sontag, Chief Smith, and Trish Mullen as members.

**V. DEPARTMENT ISSUES**

- A. Fleet Status Report
- Discussion: Consultant Ahern advised the BOD of his research and presented his list of suggested maintenance companies for the fleet. West Metro Fire Rescue Maintenance Dept is first and Transwest is second for general maintenance services. Rocky Mountain Equipment is first choice for mobile maintenance services. 560 is at Deep South getting driveline repaired per Deep South. The BOD advised Ahern to renegotiate with Stewart and Stevenson for cost of repairs of 543.
- B. Update By Station / Apparatus Project Work Groups
- Discussion: Paradise Hills HOA President Wynes informed BOD that the HOA has decided to get an attorney for a nonbiased opinion to research if the Lot 164 has a legal matter preventing a government agency to build on the land. The BOD wanted to know the cost and would agree to split the cost of the attorney.

**RECORD OF PROCEEDINGS**

---

Chief Smith explained that he would like to see progress with the temporary trailer for the Lookout Station and would like the BOD to make a deadline for a decision. Bartlett discussed his research of renting office space in the Genesee Town Center and the Mathews Building in Genesee. He feels that the day responders could park an Engine outside in the parking lot and respond from that location.

The BOD would like to see 3 bids for one of the two engines that are planned to be replaced before proceeding.

C. Administrator's And Fleet Status Report

1. Discussion of Paid Staff Scheduling

- Discussion: The BOD decided to push topic to next board meeting due to Board Member Debra Medved and Rob Sontag being absent.

D. Chief's Report

- Motion to approve an intermittent hiring authority for a volunteer to be compensated for no more than \$13.00 per hour and no more than two shifts per pay period for backfill coverage during shifts that a paid staff member is scheduled to work but that staff member is out of the county due to deployment to a emergency: T. J Carney
- Seconded: Richard Bartlett
- Vote: Passed
- Discussion: Chief presented a contract for when paid staff are deployed for an IMT team for emergency management to have volunteer coverage of the shifts that staff member would cover if in the office. The fire (or other emergency) pays for coverage for the staff's salary while deployed, their benefits, and any backfill needed to maintain coverage of the district while they are deployed.

E. Approval of Purchase Requisitions for Department Supplies and Equipment.

- Discussion: No approvals at this time. Chief Smith mentioned that 2 heavy engines are currently covering the district, and that we need to look at making a decision to purchase an engine soon.

F. Status Report From Auxiliary

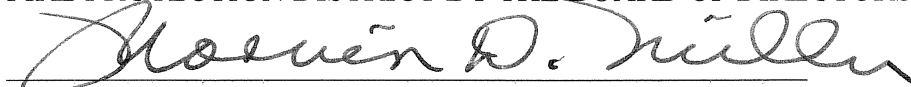
- Discussion: 6 additional members were added to the auxiliary. The donations at the Pancake breakfast made up most of the funds.


**VI. ADJOURNMENT**

- Motion to adjourn: Richard Bartlett
- Seconded by: T.J Carney
- Vote: Passed Unanimous


RECORD OF PROCEEDINGS

THESE MINUTES APPROVED AS THE OFFICIAL JUNE 19<sup>th</sup>, 2007 MINUTES OF THE FOOTHILLS  
FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

  
\_\_\_\_\_  
Marvin Miller

  
\_\_\_\_\_  
Debra Medved

  
\_\_\_\_\_  
Richard Bartlett

  
\_\_\_\_\_  
Thomas J Turner Carney

  
\_\_\_\_\_  
Ric Koogler