

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
FOOTHILLS FIRE PROTECTION DISTRICT
HELD**

February 20th, 2007(TUESDAY)

A regular meeting of the Board of Directors of the Foothills Fire Protection District (referred to hereafter as "Board") was convened on Tuesday, February 20th, 2007 at 6:30 P.M., at the Mount Vernon Country Club, 24933 Club House Circle, Golden, Colorado.

The meeting was open to the public.

I. ATTENDANCE

Richard Bartlett	Debra Medved	TJ Carney
Ric Koogle	Marvin Miller	Rob Sontag
Craig Moilanen	Pat Smith	Jon Schreiner
Bob Schwartz	Stacy Dorian	

II. ADMINISTRATIVE MATTERS

A. Approve Agenda

- Motion to Approve Agenda as Amended: Ric Koogle
- Seconded by: Debra Medved
- Vote: Passed Unanimous

B. Review And Approve Minutes Of The January 16th, 2006 Regular Meeting

- Motion to Approve Minutes Of The January 16th, 2006 Regular Meeting: Ric Koogle
- Seconded by: TJ Carney
- Vote: Passed Unanimous

III. FINANCIAL MATTERS

A. Review Payment Of Claims Through The Period Ending February 20th, 2007 For Operations

- Motion to Approve Payments: Richard Bartlett
- Seconded by: Debra Medved
- Vote: Passed Unanimous

B. Review Un-Audited Financial Statements For The Period Ending January 31st, 2006

- Discussion: TJ Carney would like to have budget review broken down to comparing this year's expense to the budget per month and not to the total for the year to make it easier to review.

IV. LEGAL MATTERS**A. Status of Land Agreement at the Lookout Station**

- Discussion: The documents have been signed and now are waiting for Exhibit B.

B. Authorization Of President Miller To Execute The IGA With The 911 Emergency Telephone Service Authority Regarding The Re-Imbursement Of The Ruggedized Laptops And The Software To Be Put On Them.

- Discussion: Questions and concerns were brought to attention by TJ Carney on why we need to sign a disclosure of confidentiality agreement. The district is not a PSAP, we as a district are separate from the dispatch center. The discussion was tabled for further research with the agreement.

C. Voting On Candidate To Represent Fire Departments And Districts For The Jefferson County Hazardous Substance Response Authority

- Motion to vote for John Simpson as a representative: Richard Bartlett
- Seconded by: Debra Medved
- Vote: Passed Unanimous

V. DEPARTMENT ISSUES**A. Update By Station / Apparatus Project Work Groups****1. Presentation By The Board Treasurer of Long Range Plan Financial Projections**

- Richard Bartlett presented his spreadsheet that reflects the budget and is to be used as a “tool to run numbers”. TJ Carney commented on having this spreadsheet made available for the volunteer members to have input on priorities for the budget.

2. Discussion Of Bids to Secure Temporary Buildings To House Administrative Staff So That Their Current Offices Could Be Renovated To House Sleeping Firefighters.

- a. Discussion: Action on this item was tabled until a more final plan on the station addition is approved

B. Administrator’s And Fleet Status Report**1. Review of Run Reports by Response Times and Number of Response Personnel / Apparatus****2. VFA/RFA Grant Request for 2 Wildland Radios**

- a. Discussion: Our grant request has been submitted and we expect to hear a yeah or nay before the first of June.

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3. 2006 USFA Grant for 20 Full Sets of PPE, 40 Sets of Leather or Kevlar Boots and One Thermal Imager
 - a. Discussion: The District has received preliminary contact that leads us to believe we will likely be funded for our Assistance to Firefighters Grant request for the above equipment.

4. Review of District Administrator's Job Description and Salary Level

- TJ Carney asked to table the discussion to next month to allow the board to review the job description. All Board members agreed and no motion was made.

C. Chief's Report

1. Consideration Of Increasing Annual Uniform Allowance For Firefighters To \$100.00 A Year
 - Motion to increase the uniform allowance to \$100.00 a year: TJ Carney
 - Seconded by: Debra Medved
 - Vote: Passed unanimous

D. Approval of Purchase Requisitions For Department Supplies And Equipment.

1. Purchase of Flow Test Of SCBAs - \$2,400.00
2. Purchase of Thermal Imager - \$9,168.00
3. Purchase of Replacement PPE - \$12,487.00
 - Motion to approve purchase of the above items subject to the Grant being approved for the purchases: TJ Carney
 - Seconded by: Debra Medved
 - Vote: Passed unanimous

 - Discussion: Rob Sontag explained that Foothills Fire and Rescue received a letter that we were possibly going to be approved for a Grant for a thermal imager, new bunker boots, and bunker coats and pants. The flow test for the SCBA's is a service that is performed one time per year and that we are due for this year's service.

E. Status Report From Support Auxiliary


- The annual pancake breakfast will be on the first Sunday in June.

VI. ADJOURNMENT

- Motion to Adjourn: TJ Carney
- Seconded by Richard Bartlett
- Vote: Passed unanimous
- **Next regular meeting scheduled for March 20th, 2007 @ 6:30pm.**

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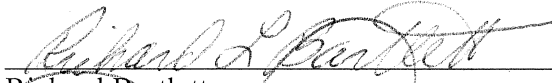
THESE MINUTES APPROVED AS THE OFFICIAL FEBRUARY 20th, 2007 MINUTES OF THE
FOOTHILLS FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:




Marvin Miller




Debra Medved



Richard Bartlett



Thomas J. Turner Carney



Ric Koogle