

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
FOOTHILLS FIRE PROTECTION DISTRICT
HELD
December 18th, 2007(TUESDAY)**

A regular meeting of the Board of Directors of the Foothills Fire Protection District (referred to hereafter as "Board") was convened on Tuesday, December 18th, 2007 at 6:30 P.M., at the Mount Vernon Country Club, 24933 Club House Circle, Golden, Colorado.

The meeting was open to the public.

I. ATTENDANCE

Marvin Miller -Board President	Richard Scheurer- District Attorney
Richard Bartlett -Board Treasurer	Julie Ann Courim- community member
Debra Medved- Board Member	Dennis Pohill- community member
Ric Koogle -Board Member	Brenda Ratkiewicz- community member
T.J Carney -Board Member	Rob Sontag- District Administrator
Murry Wynes- Firefighter	Jacob Sliemers- Chief
Craig Moilanen- Firefighter	Pat Smith-Firefighter
Pati Stajcar- Firefighter	Dave Stajcar- Firefighter
Jack Sliemers- community member	Pat Sliemers- community member
Brian Zoril- Deputy Chief	Paula Smith- community member

II. ADMINISTRATIVE MATTERS

A. Approve Agenda

- Motion to Approve Agenda As Amended: T.J Carney
- Seconded by: Ric Koogle
- Discussion:
- Vote: Passed Unanimous

B. Review And Approve Minutes Of The November 20th, 2007 Regular Meeting

- Motion to Approve the Minutes Of The 20th, 2007 Regular Meeting as corrected: T. J Carney
- Seconded by: Ric Koogle
- Vote: Passed Unanimous

III. FINANCIAL MATTERS

A. Reynolds, Henrie, & Associates Discussion

- Motion To Accept Proposal To Refund Half Of The Last Years Contracted Amount And Withdraw Letter Of Non-Continuance : T.J Carney

- Seconded by: Richard Bartlett
 - Vote: Unanimous
- B. Review Payment Of Claims Through The Period Ending December 18th, 2007
- Motion To Approve Payments Of Claims: T. J Carney
 - Seconded by: Richard Bartlett
 - Vote: Unanimous
- C. Review Un –Audited Financial Statements for the period ending November 30th 2007
- Motion to approve remaining expenditures from 2007 to be carried over to 2008: T. J Carney
 - Seconded by: Debra Medved
 - Vote: Unanimous
- D. Discussion Of Proposal From Payroll Express To Prepare The District’s Payroll
- Discussion: The general consensus of the board was that it was not worth any substantial expenditure or increase in fees to change vendors unless there was a significant issue with the current vendor. There being none the District will stay with the current payroll vendor.

IV. LEGAL MATTERS

- A. Discussion of Election of May 6th, 2008 Polling Place Precincts and Identifying a Designated Election Official for the Elections.
- Motion to accept Colorado Secretary of State Mail in Ballot Form: T. J Carney
 - Seconded by: Richard Bartlett
 - Vote: Unanimous
- Motion to Appoint Dennis Pohill as Designated Election Official: T. J Carney
 - Seconded by: Richard Bartlett
 - Vote: Withdrawn after the position was declined by Mr. Polhill.
- B. Acceptance of the Contract with the State of Colorado for the Heavy Rescue Vehicle to be Partially Purchased with Limited Gaming Impact Funds.
- Motion To Accept The Grant And Authorize Chair To Sign Contract: Debra Medved
 - Seconded by: Ric Koogle
 - Vote: Unanimous

V. DEPARTMENT ISSUES

- A. Update By Station / Apparatus Project Work Groups
- Discussion: The Board discussed options of an addition on the North side of the Lookout station bay for offices. It was the Board’s consensus on having the Station Committee meet in January and getting feedback from the community. The truck committee will be organizing to move forward for truck replacement.

B. Administrator's and Department Reports

- Discussion: We are still waiting to hear back from the Assistance to Firefighters Grant for Diesel smoke handling equipment to be installed on the trucks to reduce the exhaust fumes. Board Member attendance for the membership meetings is as follows; Jan. T.J Carney, Feb. Ric Koogle, Mar. Marvin Miller, April Debra Medved, and May Richard Bartlett.

C. Chief's Report

- Discussion: The membership has chosen to have no cleaning services for all the stations. Chief Sliemers asked for the Board to accept a leave of absence of volunteer member Todd Shapleigh.
- Motion to approve a 6 month leave of absence for Todd Shapleigh: T. J Carney
- Seconded by Debra Medved
- Vote: Unanimous

D. Approval Of Purchase Requisitions For Department Supplies And Equipment

- Discussion: Nothing to Approve

E. Status Report From Support Auxiliary

VI. ADJOURNMENT

- Motion to Adjourn: Debra Medved
- Seconded by: Ric Koogle
- Vote: Passed Unanimous

THESE MINUTES APPROVED AS THE OFFICIAL DECEMBER 18th, 2007 MINUTES OF THE FOOTHILLS FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Marvin Miller

Debra Medved

Richard Bartlett

Thomas J Turner Carney

Ric Koogle