

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE FOOTHILLS FIRE PROTECTION DISTRICT HELD

August 21st, 2007(TUESDAY)

A regular meeting of the Board of Directors of the Foothills Fire Protection District (referred to hereafter as "Board") was convened on Tuesday, August 21st, 2007 at 6:30 P.M., at the Mount Vernon Country Club, 24933 Club House Circle, Golden, Colorado.

The meeting was open to the public.

I. ATTENDANCE

Marvin Miller -Board President	Jarret Winkelman- Highland Rescue
Richard Bartlett -Board Treasurer	Don Koogle- Firefighter
Debra Medved- Board Member	Paul Berens- Fire Inspector
Ric Koogle -Board Member	Dave Danek- Firefighter
T.J Carney -Board Member	Rob Sontag- District Administrator
Pat Smith –Chief	Jacob Sliemers- Deputy Chief
Brian Zoril- Assistant Chief	Stacy Dorian- EMS Captain
Glen Saraduke- Firefighter	Pati Stajcar - Firefighter
Dick Scheurer- District's Attorney	Craig Moilanen- Firefighter
Dave Stajcar- Firefighter	Rosi Quintana- Admin Asst
Patrick Ahern-Firefighter	Bob Schwartz- Captain
Brenda Ratkiewicz -Community Member	Jen Sliemers -PIO Officer
Ron Potter- Firefighter	Noah Harkless- Captain
John Kilpatrick- Firefighter	

II. ADMINISTRATIVE MATTERS

A. Approve Agenda

- Motion to approve agenda as amended to include a discussion of the request for information from the Mountain Area Land Trust under legal issues and to discuss Administrator Duties under Department Issues: T.J Carney
- Seconded by: Richard Bartlett
- Vote: Passed Unanimous
- Discussion:

B. Review And Approve Minutes Of The July 17th, 2007 Regular Meeting

- Motion to approve and amend Minutes Of The July 17th, 2007 Regular Meeting: T.J Carney
- Seconded by: Debra Medved

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- Vote: Passed Unanimous

C. Chief's Report

- Discussion: Chief Smith read his letter of resignation as Chief of the Department to the Board, and also noted resignation of two auxiliary members as well (presumably his wife and daughter.)

D. Fleet Status Report

- Motion to accept offer from Stewart and Stevenson on 543 to pay \$36,000 to include a \$2,000 discount for parts or future repairs: Ric Koogle
- Seconded by: Debra Medved
- Vote: Pass Unanimous
- Discussion: Patrick Ahern advised the Board to accept the offer from Stewart and Stevenson for 543. 560 is back in service and all repairs have been paid in full by the manufacturer, Deep South. The Board would like to have the truck committee continue with getting bids for a new pumper.

III. FINANCIAL MATTERS**A. Review Payment Of Claims Through The Period Ending August 21st , 2007 For Operations**

- Motion to accept payments and approve the payment for the new Boots for the firefighters: T.J Carney
- Seconded by: Richard Bartlett
- Vote: Unanimous

B. Review Un-Audited Financial Statements For The Period Ending July 31st , 2007**IV. LEGAL MATTERS****A. Consideration Of Revised Petition To Include The District's Rainbow Hills Fire Station Property Into Foothills Fire Protection District Boundaries.**

- Motion to approve petition: T. J Carney
- Seconded by: Debra Medved
- Vote: Unanimously passed via Roll Call Vote.

V. DEPARTMENT ISSUES**A. Update By Station / Apparatus Project Work Groups**

- Discussion: Patrick Ahern commented on the 254 exit consideration of a new station. He explained that Genesee Fire and Rescue is concerned of the location in being very close to their commercial properties and that they were unaware of this consideration. T. J Carney wants the board to discuss with Genesee to inform intentions of this location. Marv Miller stated this could be a discussion point at the next coordinated board meeting between Genesee, Evergreen, and Foothills's boards.

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B. Administrator's And Department Reports**1. Administration Duties**

- Discussion: There was discussion about the communications issues between the District and the District's Accountant in getting the materials to the Auditor in a timely manner. It was also discussed about approving volunteer reimbursement for Chief approved activities. Finally, there was discussion about the maintenance of the District Website.

2. Discussion of Paid Staff Scheduling

- Discussion: Richard Bartlett would like to put Admin Staff into a staggering work schedule to be more available. Jacob Sliemers explained the importance to have the 12 hr shift schedule with two responders for coverage from 7am to 7pm Monday through Friday. Glen Saraduke expressed concern that he felt the Admin staff was unavailable during the water main break on the Lookout Mtn. Rd incident to contact dispatch to send a non emergency tone out of the situation. Don Koogle commented on the vocal minority complaints being heard over the majority of the time messages are returned on a timely manner.

3. HRTAD Thanks For Allowing Them To Store Their Ambulance In The Grapevine Station During Genesee's Repaving project.

- Discussion: The Board acknowledges Highland Rescue's thanks for allowing a bay for an ambulance during the remodel at the Genesee Station 1.

4. Appointment of 2008 Chief Officers

- Motion to accept and appoint Brian Zoril as Chief on calendar year of 2008: T.J Carney
- Seconded by: Debra Medved
- Vote: Unanimous

- Motion to appoint Jacob Sliemers the Chief for the remainder of the year due to resignation of current Chief Pat Smith: T.J Carney
- Seconded by: Ric Koogle
- Vote: Pass

C. Approval Of Purchase Requisitions For Department Supplies And Equipment

- Discussion: The Board would like to see the requested three bids for a new truck that the truck committee was going to get for this month. They are still planning on purchasing a truck.

D. Status Report From Support Auxiliary

- Discussion: According to Chief Smith's report the Auxiliary has two members that resigned this month.

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VI. ADJOURNMENT

- Motion to Adjourn: Debra Medved
- Seconded by: Ric Koogle
- Vote: Passed Unanimous

THESE MINUTES APPROVED AS THE OFFICIAL AUGUST 21ST, 2007 MINUTES OF THE FOOTHILLS FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:



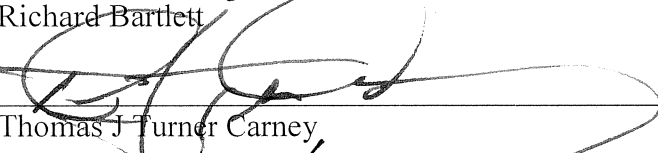
Marvin Miller



Debra Medved



Richard Bartlett



Thomas J Turner Carney



Ric Koogle