

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
FOOTHILLS FIRE PROTECTION DISTRICT
HELD
April 17th, 2007(TUESDAY)**

A regular meeting of the Board of Directors of the Foothills Fire Protection District (referred to hereafter as "Board") was convened on Tuesday, April 17th, 2007 at 6:30 P.M., at the Mount Vernon Country Club, 24933 Club House Circle, Golden, Colorado.

The meeting was open to the public.

I. ATTENDANCE

Rob Sontag -District Admin	Patrick Ahern- Firefighter
Ric Koogle -Board Member	Murry Wynes- community member
Dick Scheurer- District Attorney	Craig Moilanen- Firefighter
Pat Smith -Chief	John Kilpatrick- Firefighter
Richard Bartlett -Board Member	Pati Stajcar -community member
TJ Carney -Board Member	Dave Stajcar- community member
Debra Medved- Board Member	Bob Schwartz -Wildland Captain
Marvin Miller -Board Member	Chris Courim -community member
Brenda Ratkiewiz -community member	Julie Ann Courim -community member
Tom Jaspers- Reynolds & Henry	Brian Zoril- Assistant Chief

II. ADMINISTRATIVE MATTERS

A. Approve Agenda

- Motion to Approve Agenda as Amended: Ric Koogle
- Seconded by: Richard Bartlett
- Vote: Passed Unanimous

B. Review And Approve Minutes Of The March 20th, 2007 Regular Meeting

- Motion to approve Minutes Of The March 20th, 2007 Regular Meeting: Richard Bartlett
- Seconded by: Ric Koogle
- Vote: Passed Unanimous

III. FINANCIAL MATTERS

A. Review Payment Of Claims Through The Period Ending April 17th, 2007 For Operations

- Motion to Approve payments of claims: TJ Carney
- Seconded by: Richard Bartlett
- Vote: Passed Unanimous

- B. Review Quarterly Un-Audited Financial Statements For The Period Ending March 31st, 2007
- Discussion: Tom Jaspers from Reynolds and Henry was at meeting to clarify any questions on the statements. There were some concerns on the expenses at the Grapevine station and the administration staff will be looking into the additional costs.

IV. LEGAL MATTERS

- A. Status of Land Agreement at the Lookout Station
- Discussion: The board is waiting for Bill Dixon from the County Planning Department to approve the agreement.
- B. Status of Negotiations with the “Foothills Rescue Team”
- Discussion: District Attorney Scheurer explained that he had a discussion with Sean Mayo and Mayo had agreed to remove the website and trade names as the Foothills Rescue Team.
- C. Lake Cedar Group Amendment
- Discussion: The Board would like the Fire Marshal to send a certified letter to the group pertaining to the Tower emergency plans for 60 days prior to construction.

V. DEPARTMENT ISSUES

- A. Update By Station / Apparatus Project Work Groups
- Discussion: Board Member Bartlett explained that he is investigating the station proposal at exit 254 on the south side of I-70. Chief Smith also added that they are researching the options of a station proposal at the Hwy 40 and Paradise Hills Lot. He plans to bring a letter to the Paradise Hills meeting in June.
- B. Administrator’s And Fleet Status Report
1. Review of Run Reports by Response Times, Type, and Number of Response Personnel/ Apparatus
 - Discussion: There was a discussion on the coverage of I-70 and concerns why Genesee Fire and Rescue doesn’t have I70 as part of their district. The reason was explained by firefighter Kilpatrick that we have an agreement and are bound to respond to I-70 through Jefferson County.
 2. Presentation by Fleet Maintenance Consultant
 - Discussion: Mr. Ahern explained the vender options he is finalizing on finding one vender for repairs. The issues on 543 and 560 he is continuing talks with the vendors for credit for some work performed. He is also planning on getting a system together for lubrication maintenance.
 3. Consideration of Grant Opportunities to Fund Capital Projects
 - Discussion: The Board instructed Rob Sontag to pursue the Limited Gaming Impact Fund, for a new Heavy Rescue truck and to pursue the Firefighter Assistance Fund for the No Smoke exhaust system for the Fleet.

C. Chief's Report

1. Consideration of purchase of a new/used Utility Vehicle

- Discussion: Chief Smith withdrew this topic

2. Temporary Facility

- Discussion: The Board wants to go ahead with the temporary building at the Lookout station as a double wide trailer.

D. Approval Of Purchase Requisitions For Department Supplies And Equipment

1. Consideration of Employee Assistance Program

- Motion to Approve Basic Employee Assistance Program: TJ Carney
- Seconded by: Debra Medved
- Vote: Passed Unanimous
- Discussion: Blue Anthem and Blue Shield employee assistance program should be added for a small increase in the budget to have a basic coverage for volunteer and paid staff.

VI. ADJOURNMENT

- Motion to adjourn: TJ Carney
- Seconded by: Debra Medved
- Vote: Passed Unanimous

Next regular meeting scheduled for May 15th, 2007 @6:30pm.

BOARD ATTENDANCE AT FOOTHILLS MEMBERSHIP MEETINGS

May- Debra Medved

June- Richard Bartlett

THESE MINUTES APPROVED AS THE OFFICIAL APRIL 17th, 2007 MINUTES OF THE FOOTHILLS
FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Marvin Miller

Debra Medved

Richard Bartlett

Thomas J. Turner Carney

Ric Koogle