

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
FOOTHILLS FIRE PROTECTION DISTRICT
HELD
MARCH 21st, 2006(TUESDAY)**

A regular meeting of the Board of Directors of the Foothills Fire Protection District (referred to hereafter as "Board") was convened on Tuesday, March 21st, 2006 at 6:30 P.M., at the Mount Vernon Country Club, 24933 Club House Circle, Golden, Colorado.

The meeting was open to the public.

I. **ATTENDANCE**

Board Members

John A. McKenry, III
John Findling
Marvin Miller
Richard Kunter

Others in Attendance

Dick Scheurer – District's Attorney
John Kilpatrick – Chief
Patrick Smith – Deputy Chief
Patrick Ahern – Assistant Chief
Robert Schwartz – Captain
Christopher Brunette – Firefighter/Operations Assistant
Rick Hughes – District Resident
Kevin Groeneweg – District Resident
Richard Bartlett – District Resident
Debby Polhill – District Resident

- Motion to Excuse Debra Medved: John Findling
- Seconded by: Marvin Miller
- Discussion: None
- Vote: Unanimous

- Motion to Excuse Tim Cusick: Marvin Miller
- Seconded by: John Findling
- Discussion: None
- Vote: Unanimous

II. ADMINISTRATIVE MATTERS

A. Approve Agenda.

- Motion to Approve Agenda as Amended: John Findling
- Seconded by: Marvin Miller
- Discussion: The Board requested an addition of IV,B to review Director Kunter's eligibility for the Board.
- Vote: Unanimous

B. Review and Approve Minutes of the February 21st, 2006 Regular Meeting

- Motion to Approve Minutes of the February 21st, 2006 Regular Meeting as Corrected: Marvin Miller
- Seconded by: John Findling
- Discussion: Under item V,A,4 there was a spelling error that Director Miller noted and requested correction.
- Vote: Unanimous

III. FINANCIAL MATTERS

A. Review and Approve Payment of Claims Through the Period Ending March 21st, 2006 for Operations

- Motion to Approve Payment Of Claims Through The Period Ending March 21st, 2006 For Operations totaling \$33,778.02: Marvin Miller
- Seconded by: John Findling
- Discussion: None
- Vote: Unanimous

B. Review And Accept Un-Audited Financial Statements for the Period Ending February 28th, 2006.

- Motion to Accept Un-Audited Financial Statements For The Period Ending February 28th, 2006: John Findling
- Seconded by: Marvin Miller
- Discussion: Tim Cusick was not in attendance to review the un-audited financial statements; however the Board did review the above without Mr. Cusick.
- Vote: Unanimous

IV. LEGAL MATTERS

A. Lookout Station Addition Bid Process

- Motion to Authorize Board President McKenry to Sign an Intergovernmental Agreement Between FFPD and Jefferson County on Behalf of the Board: John Findling
- Seconded by: Marvin Miller
- Discussion: Dick Scheurer advised the Board that Jefferson County has presented an IGA that would hold FFPD responsible for the improvements to the land that the Lookout Mountain station sits on.
- Vote: Unanimous

B. Review of Director Kunter's Eligibility to Serve on the Foothills Fire Protection District's Board of Directors

- Discussion: Dick Scheurer advised that he had spoken to the legal council for the Lookout Mountain Water District Board of Directors prior to the meeting who advised Mr. Scheurer it was his opinion that Mr. Kunter was not eligible to serve on the Water District's Board. The Board then requested Director Kunter to take the next month to either prepare his explanation of his eligibility to serve on this Board to be presented at the April Board of Director's Meeting; or to prepare a Letter of Resignation, which too would be submitted at the April meeting. Kevin Groeneweg had several questions for the Board, Mr. Scheurer, and Director Kunter, which they answered.

V. DEPARTMENT ISSUES

A. Administrator's and Fleet Status Reports.

- Discussion: None

B. Chief's Report

1. Calls

a. Total number of calls:

January:	46
February:	36
March to date:	<u>39</u>
	121

- ###### b. Calls for 2005 1st qtr. 116, 2nd qtr. 124, 3rd qtr. 167, 4th qtr. 107 Total 514 Calls for 2004 1st qtr. 130, 2nd qtr. 157, 3rd qtr. 124, 4th qtr. 131 Total 542 Calls for 2003 1st qtr. 189, 2nd qtr. 159, 3rd qtr. 178, 4th qtr. 115 Total 641

Calls for 2002 1st qtr. 152, 2nd qtr. 150, 3rd qtr. 187, 4th qtr. 135 Total 624

2. New bridge in Idledale is partially or wholly on Denver Mountain Parks' property and Denver is forcing the developer to remove the bridge.
 - Discussion: The Board requested that FFR take a proactive role in ensuring that Denver Mountain Parks understands how important that bridge is in giving fire protection to the south side of Idledale.
3. Cost of Chevron Striping on New Tender Truck.
 - Motion to Authorize the Purchase of Striping Materials Up to the Amount of \$1200.00: Marvin Miller
 - Seconded by: John Findling
 - Discussion: Chief Kilpatrick advised the Board that Rob Sontag has negotiated to split the cost of purchasing chevron striping material with the truck manufacturer for a cost of up to \$1200.00. Chief Kilpatrick also advised there will be excess striping material, which can be used to place a chevron on the back of 581 as well. The cost of the material will be added to the truck invoice upon completion.
 - Vote: Unanimous
4. Plans for taking delivery of new tender in April.
5. Idledale station cleaning is April 1, 2006.
6. T-shirt orders to Rosi.

C. Approval of purchase requisitions for department supplies and equipment

1. Consideration to Purchase Equipment Rack for 551
 - Motion to Purchase Equipment Rack for 551 from J & G Welding: Marvin Miller
 - Seconded by: John Findling
 - Discussion: Captain Robert Schwartz presented three separate bids to build and equipment rack for 551. Based on the recommendation from Captain Schwartz, the Board decided J & G Welding was the best option for the money to be spent.
 - Vote: Unanimous

D. Status Report from Support Auxiliary

- Discussion: Continuing plans for Pancake Breakfast on June 4th.

VI. ADJOURNMENT

- Motion to Adjourn at 19:40: Marvin Miller
- Seconded by: John Findling
- Discussion: None
- Vote: Unanimous

BOARD ATTENDANCE AT FOOTHILLS MEMBERSHIP MEETINGS

April – Director Debra Medved was appointed by Board President McKenry to attend in the absence of Director Marvin Miller.

THESE MINUTES APPROVED AS THE OFFICIAL MARCH 21ST, 2006 MINUTES OF THE FOOTHILLS FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

John A. McKenry, III

John Findling

Marvin Miller

Richard Kunter

Debra Medved