

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
FOOTHILLS FIRE PROTECTION DISTRICT
HELD
NOVEMBER 15TH, 2005 (TUESDAY)**

A regular meeting of the Board of Directors of the Foothills Fire Protection District (referred to hereafter as “Board”) was convened on Tuesday, November 15th, 2005 at 6:30 P.M., at the Mount Vernon Country Club, 24933 Club House Circle, Golden, Colorado.
The meeting was open to the public.

I. ATTENDANCE

Board Members

John A. McKenry, III
Debra Medved
John Findling
Marvin Miller
Richard Kunter

Others in Attendance

Dick Scheurer – District’s Attorney
Tim Cusick – District’s Accountant
Rob Sontag – District Administrator
John Kilpatrick – Chief
Patrick Ahern – Captain
Christopher Brunette – Firefighter/Operations Assistant
Brenda Ratkiewicz – District Resident
Michael Ratkiewicz – District Resident
Dennis Polhill – District Resident
Debby Polhill – District Resident
Bill Dickson – District Resident
Elen Bastianilli – District Resident

II. ADMINISTRATIVE MATTERS

A. Approve Agenda.

- Motion to Approve Agenda as Presented: John Findling
- Seconded by: Marvin Miller
- Discussion: None
- Vote: Unanimous

B. Review and Approve Minutes of the October 18th, 2005 Regular Meeting

- Motion to Approve Minutes of the October 18th, 2005 Regular Meeting as Amended: Marvin Miller
- Seconded by: Debra Medved
- Discussion: Tim Cusick requested a change to the wording in III,C, Discussion.
- Vote: Unanimous

III. FINANCIAL MATTERS

A. Public Hearing to Take Comment on the Proposed 2006 Budget

- Open Public Hearing to Take Comment on the Proposed 2006 Budget at 18:32
- Discussion: Several members of the community questioned a number of line items in the 2006 Budget. The Board tasked Rob Sontag and Tim Cusick with answering, in writing, each of the questions asked by the community.
- Close Public Hearing to Take Comment on the Proposed 2006 Budget at 19:09

B. Adopt the 2006 Budget

- Motion to Adopt the 2006 Budget as Amended: Richard Kunter
- Seconded by: John Findling
- Discussion: The Board made the decision to amend the 2006 Budget to reflect the addition of funds to maximize the state matching contribution to the District's Volunteer Pension Program.
- Vote: Unanimous

C. Review and Approve Payment of Claims Through the Period Ending November 15th, 2005 for Operations

- Motion to Approve Payment Of Claims Through The Period Ending November 15th, 2005 For Operations totaling \$178,115.30: Richard Kunter
- Seconded by: John Findling
- Discussion: None
- Vote: Unanimous

D. Review And Accept Un-Audited Financial Statements for the Period Ending October 31st, 2005.

- Motion to Accept Un-Audited Financial Statements For The Period Ending October 31st, 2005: Richard Kunter
- Seconded by: Marvin Miller
- Discussion: Tim Cusick advised that the Special Use Taxes collected this year will exceed the amount budgeted.
- Vote: Unanimous

IV. LEGAL MATTERS

A. Discussion of the Status of the Denver Agreement

- Discussion: Dick Scheurer advised that Denver has not yet returned a signed agreement, but expects it soon.

B. Discussion of the Lookout Mountain Station Addition

- Discussion: Director Kunter presented the exterior material and paint the Station Addition Task Force is considering for the Lookout Station.

V. DEPARTMENT ISSUES

A. Administrator's and Fleet Status Reports.

1. E-911 GIS Needs Assessment Authorization

- Motion to Authorize the E-911 GIS Needs Assessment: Marvin Miller
- Seconded by: John Findling
- Discussion: None
- Vote: Unanimous

2. Assistance to Firefighters Grant Status

- Discussion: Rob Sontag advised that the District was turned down for the Assistance to Firefighters Grant.

B. Chief's Report

1. Review and Adopt Amendments to Standard Operating Guidelines 12.1 and 12.3 and Review and Adopt the new Standard Operating Guideline 12.16
 - Motion to Adopt Amendments to Standard Operating Guidelines 12.1 and 12.3 and to Adopt the new Standard Operating Guideline 12.16: Marvin Miller
 - Seconded by: Debra Medved
 - Discussion:
 - Vote: Unanimous
2. Calls
 - a. Total number of calls:
November – 22 to date
 - b. Calls for 2005 1st qtr. 116, 2nd qtr. 124, 3rd qtr. 167, Total 407
Calls for 2004 1st qtr. 130, 2nd qtr. 157, 3rd qtr. 124, 4th qtr. 131 Total 542
Calls for 2003 1st qtr. 189, 2nd qtr. 159, 3rd qtr. 178, 4th qtr. 115 Total 641
Calls for 2002 1st qtr. 152, 2nd qtr. 150, 3rd qtr. 187, 4th qtr. 135 Total 624
3. Holiday Party to be held on Tuesday, December 13, 2005 at Christie's in Genesee Town Center beginning at 6:00pm
4. Interesting Calls
 - a. Structure fire on Rainbow Hills Road
5. Upcoming Elections
 - a. Chief Nominee
 - John Kilpatrick
 - b. Deputy Chief Nominees
 - Patrick Ahern
 - Jacob Sliemers
 - Patrick Smith
 - c. Assistant Chief Nominees
 - Patrick Ahern
 - Jon Schreiner
 - Jacob Sliemers
 - Patrick Smith
 - d. Pension Review Board Nominee
 - Stacy Dorian

C. Approval of purchase requisitions for department supplies and equipment

- Discussion: None to approve

D. Status Report from Support Auxiliary

- Discussion: None

VI. ADJOURNMENT

- Motion to Adjourn at 19:41: Marvin Miller
- Seconded by: John Findling
- Discussion: None
- Vote: Unanimous
- **Next regular meeting scheduled for December 20th, 2005 @ 6:30pm.**

THESE MINUTES APPROVED AS THE OFFICIAL NOVEMBER 15TH, 2005 MINUTES OF THE FOOTHILLS FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

John A. McKenry, III

John Findling

Marvin Miller

Richard Kunter

Debra Medved