

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
FOOTHILLS FIRE PROTECTION DISTRICT
HELD
DECEMBER 20TH, 2005 (TUESDAY)**

A regular meeting of the Board of Directors of the Foothills Fire Protection District (referred to hereafter as “Board”) was convened on Tuesday, December 20th, 2005 at 6:30 P.M., at the Mount Vernon Country Club, 24933 Club House Circle, Golden, Colorado.
The meeting was open to the public.

I. ATTENDANCE

Board Members

John A. McKenry, III
Debra Medved
John Findling
Marvin Miller

Others in Attendance

Dick Scheurer – District’s Attorney
Tim Cusick – District’s Accountant
Rob Sontag – District Administrator
John Kilpatrick – Chief
Patrick Smith – Deputy Chief
Jon Schreiner – Assistant Chief
Patrick Ahern – Captain
Stacy Dorian – Captain
Jeanette Kehoe – Firefighter
Todd Foster – Firefighter
Christopher Brunette – Firefighter/Operations Assistant
Bill McCartney – Commercial Truck Services
Jan McCartney – Commercial Truck Services
Brenda Ratkiewicz – District Resident
Michael Ratkiewicz – District Resident
Dennis Polhill – District Resident
Debby Polhill – District Resident

- Motion to Excuse Richard Kunter: Marvin Miller
- Seconded by: Debra Medved
- Discussion: None
- Vote: Unanimous

II. ADMINISTRATIVE MATTERS

A. Approve Agenda.

- Motion to Approve Agenda as Presented: Marvin Miller
- Seconded by: John Findling
- Discussion: None
- Vote: Unanimous

B. Review and Approve Minutes of the November 15th, 2005 Regular Meeting

- Motion to Approve Minutes of the November 15th, 2005 Regular Meeting as Presented: Marvin Miller
- Seconded by: John Findling
- Discussion: None
- Vote: Unanimous

III. FINANCIAL MATTERS

A. Review and Approve Annual Maintenance Agreement Contract with Commercial Truck Services

- Motion to Seek out at Least One Other Bid From a Competitor for an Annual Maintenance Agreement: Marvin Miller
- Seconded by: John Findling
- Discussion: Bill McCartney presented the Annual Maintenance Agreement to the Board for discussion. The Board asked Dick Scheurer for his opinion on the matter, who advised that he had made comments on an earlier draft of the agreement and all his concerns were considered in the current draft. Marvin Miller requested that the District obtain at least one competing bid. Patrick Smith asked Mr. McCartney if it was possible to have CTS assist in future Driver/Operator trainings. Mr. McCartney advised he would be happy to assist in the said trainings.
- Vote: Unanimous

B. Review and Approve Payment of Claims Through the Period Ending December 20th, 2005 for Operations

- Motion to Approve Payment Of Claims Through The Period Ending December 20th, 2005 For Operations totaling \$98,427.65: Debra Medved
- Seconded by: John Findling
- Discussion: None
- Vote: Unanimous

C. Review And Accept Un-Audited Financial Statements for the Period Ending November 30th, 2005.

- Motion to Accept Un-Audited Financial Statements For The Period Ending November 30th, 2005: Debra Medved
- Seconded by: John Findling
- Discussion: None
- Vote: Unanimous

D. Resolution of Payment Amount to FPPA in 2005 to Maximize State Match in 2006.

- Motion to Formalize Telephone Vote to Maximize State Match in 2006 to FPPA by increasing the District's 2005 contribution: John Findling
- Seconded by: Marvin Miller
- Discussion: The Board requested that Tim Cusick and Rob Sontag work together to determine the amount necessary to maximize the State match in 2007.
- Vote: Unanimous

E. Final Assessors 2005 Certification of Value

- Discussion: None; presentation only.

IV. LEGAL MATTERS

A. Discussion of the Lookout Mountain Station Addition

- Discussion: Marvin Miller advised that at the most recent Station Addition Task Force Meeting a representative from the Hess Avenue Community advised they would not be attending any more Task Force meetings until they had received a response from the District regarding their questions about the station addition. Director Miller advised the answers had been sent out earlier in the week. The Hess Avenue Community members present did not have any comments concerning the response.

V. DEPARTMENT ISSUES

A. Administrator's and Fleet Status Reports.

1. Appoint Chief Officers

- Motion to Appoint John Kilpatrick as Chief, Patrick Smith as Deputy Chief, and Patrick Ahern as Assistant Chief: John Findling
- Seconded by: Marvin Miller
- Discussion: None
- Vote: Unanimous

2. Denver Metro Wide Mutual Aid Agreement

- Motion to Sign the Denver Metro Wide Mutual Aid Agreement: Marvin Miller
- Seconded by: Debra Medved
- Discussion: None
- Vote: Unanimous

3. Assign Board Attendance at the 2006 Foothills Fire & Rescue Membership Meetings

- Discussion: The following Board Members have been assigned to the following dates for attendance at the FFR Membership Meetings –

January – Debra Medved	February – Debra Medved
March – John A. McKenry, III	April – Marvin Miller
May – John Findling	June – Richard Kunter

4. Request for Consideration of Funeral Leave

- Motion to Return 3 Days of Personal Time Off to Rosi Quintana which was used for Bereavement Leave: Marvin Miller
- Seconded by: Debra Medved
- Discussion: None
- Vote: Unanimous

5. Vote for ColoTrust Board of Trustees

- Discussion: The Board advised Rob Sontag to vote for the following people for the ColoTrust Board of Trustees on their behalf –

Scott Newman	James Ruthven
Bert Huszcza	Robert Hartwig

6. Approve Military Leave for Foothills Fire & Rescue Member

- Motion to Approve Military Leave for Shane Jelsma: Marvin Miller
- Seconded by: John Findling
- Discussion: None
- Vote: Unanimous

B. Chief's Report

1. GIS Anno Map Data Proposal – Seeking Grant Funds to Acquire

- Discussion: Chief Kilpatrick presented the GIS Anno Map Data Proposal for the Board to discuss and advised FFR would be seeking Grants money to fund the project.

2. Calls

a. Total number of calls:

December to date: 38

November: 28

October: 33

Total to date 99

- #### b. Calls for 2005 1st qtr. 116, 2nd qtr. 124, 3rd qtr. 167, Total 407
- Calls for 2004 1st qtr. 130, 2nd qtr. 157, 3rd qtr. 124, 4th qtr. 131 Total 542
- Calls for 2003 1st qtr. 189, 2nd qtr. 159, 3rd qtr. 178, 4th qtr. 115 Total 641
- Calls for 2002 1st qtr. 152, 2nd qtr. 150, 3rd qtr. 187, 4th qtr. 135 Total 624

3. Elections (See Above)

4. Firefighter of the Year – Brad Danek

5. Amount of 2006 Reimbursement for Equipment and Clothing

- Motion to Approve a \$50 Reimbursement to each FFR Member for Equipment and Clothing in 2006: Marvin Miller
- Seconded by: Debra Medved
- Discussion: Chief Kilpatrick advised that about 50% of the Membership utilized this benefit in 2005.
- Vote: Unanimous

6. Fire I Academy

- Discussion: Chief Kilpatrick advised that FFR has four new recruits attending the Fire I Academy, which will be a joint effort by Evergreen Fire and Rescue, Genesee Fire Department, and Foothills Fire & Rescue. The Academy is scheduled to begin on January 3, 2006.

7. Hats for Directors Findling and Kunter

- Chief Kilpatrick presented the new FFR baseball caps to the above Board Members.

C. Approval of purchase requisitions for department supplies and equipment

- Discussion: None to approve

D. Status Report from Support Auxiliary

- Discussion: None

VI. ADJOURNMENT

- Motion to Adjourn: Marvin Miller
- Seconded by: John Findling
- Discussion: None
- Vote: Unanimous
- **Next regular meeting scheduled for January 17th, 2006 @ 6:30pm.**

THESE MINUTES APPROVED AS THE OFFICIAL DECEMBER 20TH, 2005 MINUTES OF THE
FOOTHILLS FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING
BELOW:

John A. McKenry, III

John Findling

Marvin Miller

Richard Kunter

Debra Medved