

**MINUTES OF A REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE  
FOOTHILLS FIRE PROTECTION DISTRICT  
HELD  
AUGUST 16TH, 2005 (TUESDAY)**

A regular meeting of the Board of Directors of the Foothills Fire Protection District (referred to hereafter as “Board”) was convened on Tuesday, August 16<sup>th</sup>, 2005 at 6:30 P.M., at the Mount Vernon Country Club, 24933 Club House Circle, Golden, Colorado.  
The meeting was open to the public.

I. **ATTENDANCE**

Board Members

John A. McKenry, III  
Debra Medved  
Richard Kunter  
John Findling

Others in Attendance

Dick Scheurer – District’s Attorney  
Tim Cusick – District’s Accountant  
Rob Sontag – District Administrator  
John Kilpatrick – Chief  
Jon Schreiner – Assistant Chief  
Patrick Ahern – Captain  
Brad Danek – Captain  
Dave Danek – Captain  
Stacy Dorian – Captain  
Jacob Sliemers – Firefighter  
Jen Sliemers – Firefighter  
Christopher Brunette – Firefighter/Operations Assistant  
Dennis Polhill – District Resident  
Brenda Ratkiewicz – District Resident  
Michael Ratkiewicz – District Resident  
Michael Drewek – District Resident  
Jim Brennan – MVEHOA  
Richard Bartlett – Genesee Crossing Resident

- Motion to Excuse Marvin Miller: Richard Kunter
- Seconded by: John Findling
- Discussion: None
- Vote: Unanimous

## II. ADMINISTRATIVE MATTERS

### A. Approve Agenda.

- Motion to Approve Agenda as Amended: John Findling
- Seconded by: Debra Medved
- Discussion: Add item II, C as a 15 minute open discussion with the District residents concerning the addition at Lookout Mountain station and change the date of the next Board Meeting as it read on the Agenda to the actual date.
- Vote: Unanimous

### B. Review and Approve Minutes of the July 19<sup>th</sup>, 2005 Regular Meeting

- Motion to Approve Minutes of the July 19<sup>th</sup>, 2005 Regular Meeting as Presented: Richard Kunter
- Seconded by: John Findling
- Discussion: None
- Vote: Unanimous

### C. Discussion Concerning the Addition at Lookout Mountain Station

- Motion to Create the Lookout Mountain Station Addition Task Force: Richard Kunter
- Seconded by: Debra Medved
- Discussion: Michael Ratkiewicz and other district residents expressed some concerns with the addition at Lookout Mountain station. Dick Scheurer offered to the Board the idea of establishing a Task Force that would meet throughout the construction process, with appointed members of the community to mitigate the design concerns of the residents. Board President John A. McKenry, III appointed Richard Kunter, Marvin Miller, and Rob Sontag to represent the District on the Task Force. The community members present were asked to select two representatives to also serve on the Task Force as conduits from the community.
- Vote: Unanimous

## III. PRESENTATION BY DISTRICT RESIDENT RICHARD BARTLETT RE: THE DISTRICT'S FINANCES

- Discussion: District resident Richard Bartlett presented his analysis of the District's finances for review by the Board. The Board requested Tim Cusick to prepare an analysis to evaluate the concerns expressed by Mr. Bartlett.

#### IV. FINANCIAL MATTERS

##### A. Review And Approve Payment Of Claims Through The Period Ending August 16<sup>th</sup>, 2005 For Operations.

- Motion to Approve Payment Of Claims Through The Period Ending August 16<sup>th</sup>, 2005 For Operations totaling \$31,752.65: Richard Kunter
- Seconded by: John Findling
- Discussion: None
- Vote: Unanimous

##### B. Review And Accept Un-Audited Financial Statements for the Period Ending July 31<sup>st</sup>, 2005.

- Motion to Accept Un-Audited Financial Statements For The Period Ending July 31<sup>st</sup>, 2005: Richard Kunter
- Seconded by: Debra Medved
- Discussion: None
- Vote: Unanimous

##### C. Review the Budgetary Analysis Presented by Tim Cusick

- Discussion: Tim Cusick presented his analysis of the District's budget to the Board for their review. Mr. Cusick advised that the budget needs \$3028.00 of fine tuning. The Board directed Rob Sontag and Chief John Kilpatrick to reallocate line items to account for this amount and present their work to the Board in writing.

#### V. LEGAL MATTERS

##### A. Discussion of the Status of the Denver Agreement

- Discussion: Dick Scheurer advised that Denver Fire Department's attorney has been tasked with drafting an Intergovernmental Agreement between DFD and FFPD. Mr. Scheurer advised he expects to see the first draft of the IGA by the September Board meeting.

#### VI. DEPARTMENT ISSUES

##### A. Administrator's and Fleet Status Reports.

- Discussion: Rob Sontag advised that the District now has CRRF status with Colorado State Forest Service. CSFS advised that they approve of the process the District used to set the cost per hour of our apparatus and will utilize a similar formula in the future to assist other districts.

## B. Chief's Report

1. Many thanks for sending the firefighters to the IAFC conference last week.
2. Calls
  - a. Total number of calls since June 21<sup>st</sup> – Approximately 60 calls
  - b. Several car fires, one lightning caused grass fire, and several calls to Denver Mountain Parks
3. Slash day – Fire department will be represented – August 27 & 28
4. Still negotiating with Denver Fire Department for FFR responses in Denver Mountain Parks – Reportedly, an IGA is being drafted by Denver Attorney Norm Bangeman and will be ready for our review shortly.

## C. Approval of purchase requisitions for department supplies and equipment

- Discussion: None to approve

## D. Status report From Support Auxiliary

- Discussion: None

## VII. ADJOURNMENT

- Motion to Adjourn at 19:25: John Findling
- Seconded by: Debra Medved
- Discussion: None
- Vote: Unanimous
- **Next regular meeting scheduled for September 20<sup>th</sup>, 2005 @ 6:30pm.**

THESE MINUTES APPROVED AS THE OFFICIAL AUGUST 16TH, 2005 MINUTES OF THE  
FOOTHILLS FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING  
BELOW:

---

John A. McKenry, III

---

John Findling

---

Marvin Miller

---

Richard Kunter

---

Debra Medved