

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
FOOTHILLS FIRE PROTECTION DISTRICT
HELD
October 15th, 2002 (TUESDAY)**

A regular meeting of the Board of Directors of the Foothills Fire Protection District (referred to hereafter as "Board") was convened on Tuesday, October 15th, 2002 at 6:30 P.M., at the Mount Vernon Country Club, 24933 Club House Circle, Golden, Colorado.
The meeting was open to the public.

I. ATTENDANCE:

A. Directors In Attendance Were:

1. John A. McKenry, III, Chairman
2. Marvin Miller
3. W.R. "Rick" Hughes
4. John Findling
5. Richard Kunter (@ 19:05)

B. Also In Attendance Were:

1. Robert Sontag
2. Jacob Sliemers
3. Dick Scheurer
4. Timothy Cusick
5. Jen Sliemers

II. ADMINISTRATIVE MATTERS

A. Approve Agenda.

- Motion to Approve Agenda: John Findling
- Seconded: Marvin Miller
- Vote: Unanimous

B. Review And Approve Minutes Of The September 17th, 2002 Regular Meeting (Enclosed).

- Motion to Approve Minutes Of The September 17th, 2002 Regular Meeting: Marvin Miller
- Seconded: John Findling
- Vote: Unanimous

III. FINANCIAL MATTERS

- A. Review And Approve Payment Of Claims Through The Period Ending October 15th, 2002, Totaling \$53,367.66 For Operations (Preliminary List Enclosed).
- Motion to Approve Payment Of Claims Through The Period Ending October 15th, 2002, Totaling \$53,367.66 For Operations:
Rick Hughes
 - Seconded: Marvin Miller
 - Vote: Unanimous
- B. Review And Accept Un-audited Financial Statements For The Period Ending September 30th, 2002 (Enclosed).
- Motion to Accept Un-audited Financial Statements For The Period Ending September 30th, 2002: Marvin Miller
 - Seconded: Richard Kunter
 - Discussion: Tim Cusick suggest a quarterly review of status which he stated he would prepare for the board
 - Vote: Unanimous
- C. Review of the 2003 Draft Budget Prepared By the Budget Committee.
- Motion to Accept Draft Budget Prepared By The Budget Committee: Marvin Miller
 - Seconded: Richard Kunter
 - Discussion: Will adopt in November at Public Hearing on Budget. There was a discussion of cutting capital items in 2003 but after discussion the budget prepared by the Budget Committee was forwarded to be discussed at the Hearing In November.
 - Vote: Unanimous
- D. Selection of McMahan and Associates, L.L.C. As Auditors for FY 2002 Books.
- Motion to Accept Selection of McMahan and Associates, L.L.C. As Auditors For FY 2002 Books: Richard Kunter
 - Seconded: Marvin Miller
 - Vote: Unanimous
- E. Discussion Of Amending The District's Policy To Make The Director's Monthly Stipend Of \$75.00 To Be Contingent On Active Service To The District Rather Than Specifically For Attendance At The Monthly Board Of Directors Meeting.
- Discussion: Could not be adopted due to District Counsel's advice that it may violate Colorado Revised Statutes re: compensation of district board members.

F. Approval Of Director's Payment Via Paychex on the Last Payday of the Month

- Motion to Approve Director's Payment Via Paychex on the Last Payday of the Month: Richard Kunter
- Seconded: Marvin Miller
- Vote: Unanimous

G. Status of Collections for Response Billings.

- Discussion: Rob Sontag Reviewed the Summary prepared by Robin Webster of collected and outstanding accounts.

H. Discussion of possibility of refinancing the lease of 530 and 570.

- Discussion: Proposal looks to include \$6,802 in financing cost. Board directed Rob Sontag to have the Chad Wanger from the Municipal Services Group attend the November meeting to answer questions about the proposal.

IV. LEGAL MATTERS

A. Status of discussions with Denver Fire Department re: Denver Mountain Park Properties.

- Discussion: The District has received a counter offer from the City and County of Denver. The Board directed Rob Sontag, Richard Scheurer, John Findling, and Jacob Sliemers to review the proposal and report back to the Board with suggestions.

V. DEPARTMENT ISSUES

A. Discuss long-range master planning and truck replacement plan:

- Discussion: The committee will have a portion of the plan to adopt at the November Board Meeting.

B. Administrator's Report and Status of Fleet Repairs (Enclosed):

- Discussion: The Board requests that the Fleet report provide a summary of issues dealt with during the preceding month as well as a brief description of currently outstanding issues each month.

C. FEMA Grant Status:

- Discussion: There is still no news from USFA

D. Discussion of Denver Metro Intergovernmental Mutual Aid Agreement (Enclosed):

- Discussion: Dick Scheurer to review to see if signing the document would compromise the negotiations with the City and

County of Denver and report back to the Board at November Meeting.

E. Chief's Report:

- Discussion:
 - i. There was a Chili Cook-off in Riva Chase which included a demonstration by the Dept. The Dept. received a thank you and donation.
 - ii. We have installed a Flag Pole at Lookout Mountain Station. The chief has received several positive comments about it.
 - iii. There were few calls over the last month. The chief expects the volume to pick up as the winter snows come in.

F. Report From Support Auxiliary:

- Discussion:
 - i. Jen Sliemers is stepping down as president of the Auxiliary and will be joining the dept with the next recruit class.
 - ii. The Auxiliary will be meeting with the chiefs to see they can best help the members.
 - iii. The annual Christmas party will be held December 10th @ 18:00 at the Christies of Genesee.
 - iv. We have consolidated supplies at the Mt. Vernon Station to better facilitate replacement outfitting of vehicles.

G. Status report on the Communications Authority.

- Discussion: The Authority has hired a project manager and is progressing towards an implementation plan.

VI. COMMUNITY COMMENTS

- Discussion:
 - i. Beaver Brook Watershed discussion about current level of funding by the federal gov't to purchase and the possible implications to the district.
 - ii. The Personnel Committee has met regarding Mr. Jim Shea's request of the board and will meet with the District's Counsel before reporting back to the Board.

VII. OTHER BUSINESS

A. None presented.

VIII. ADJOURNMENT

- Motion to Adjourn at 8:30 P.M.: Marvin Miller
- Seconded: John Findling
- Vote: Unanimous

Next regular meeting scheduled for November 19th, 2002.

Respectfully Submitted,

By: Rob Sontag
Secretary for the Meeting

THESE MINUTES APPROVED AS THE OFFICIAL OCTOBER 15th, 2002 MINUTES OF THE
FOOTHILLS FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING
BELOW:

John A. McKenry, III

John Findling

Marvin Miller

Richard Kunter

W.R. "Rick" Hughes