

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
FOOTHILLS FIRE PROTECTION DISTRICT
HELD
FEBRUARY 15, 2000

A regular meeting of the Board of Directors of the Foothills Fire Protection District (referred to hereafter as "Board") was convened on Tuesday, the 15th day of February, 2000, at 6:30 P.M., at the Mount Vernon Country Club, 24933 Club House Circle, Golden, Colorado. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:
John A. McKenry, III, Chairman
Norm Kirsch
Richard Kunter
Jack Kintner
Marvin Miller

Also In Attendance Were:
Deborah D. McCoy and Kammy K. Tinney; Special District Management Services, Inc.

Richard Scheurer, Esq.

Ed Daniels, Chief, Nate Marshall, John Findling, Chris Tomford, Rick Hughes; Foothills Fire and Rescue

ADMINISTRATIVE
MATTERS

Minutes: The Board reviewed the minutes of the January 18, 2000 regular meeting. Following discussion, Director Miller moved to approve the minutes as presented, Director Kirsch seconded the motion and, upon vote, the motion unanimously carried.

FINANCIAL
MATTERS

Disbursements: The Board considered approval of the payment of claims through the period ending February 15, 2000, totaling \$23,322.92, for operations. Following review and discussion, Director Kintner moved to approve payment of the claims through February 15, 2000, as presented, Director Miller seconded the motion and, upon

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vote, the motion unanimously carried.

Financial Statements: Discussion was deferred.

LEGAL MATTERS

Water supply policy: Director Kintner reported that the committee met on February 4, 2000 and made some revisions to the draft policy. The revised draft has been submitted to Lookout Mountain Water and Sanitation District ("LMWSD"), Idledale Water and Sanitation District ("IWSD") and Forest Hills Metropolitan District ("FHMD") for review and input. A representative of the committee will attend the "LMWSD" and "FHMD" board meetings this month.

Attorney Scheurer reported that he has submitted a letter to "LMWSD" requesting written authority to use the hydrants in all emergency situations, until an Intergovernmental Agreement is reached.

Director Kunter reported that the "LMWSD" Board appreciated the request and a response should be forthcoming.

Status of policies and procedures committee: Attorney Scheurer distributed a revised draft of the Member Handbook to the Board for review and comment. The revised guidelines will be distributed to the members of the Department for review before presentation is made to the Board of Directors for final approval.

Cost sharing with other jurisdictions: Attorney Scheurer reported on the meeting with representatives of the Jefferson County Emergency Planning office. The concerns of the District were acknowledged and it was recommended that a presentation be made to the Fire Council, along with meeting with the other Districts directly to discuss the issues. Following discussion, the Board directed Attorney Scheurer to proceed with the recommendations of the Jefferson County Emergency Planning Office.

Emergency response to Denver mountain parks: Chief Daniels reported that he has not yet met with Chief Gonzales of the Denver Fire Department, but

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will continue to pursue a meeting.

Status of statutory claim for damages to water mains: Director Kunter reported that "LMWSD" has not received a response from their insurance company and they may have to pursue legal action against them.

Jefferson County 800 MHZ Dispatch System: Attorney Scheurer reported that he is waiting for a draft Intergovernmental Agreement from Jefferson County, which would establish the authority for system maintenance. Attorney Scheurer will follow up with Jefferson County.

Chief Daniels reported that the Department is organizing an effort to apply for grant monies to fund the purchase of new radios on the 800 MHZ Dispatch System. One grant request for \$45,000 has been submitted for review and if approved, would require matching funds from the District. Chief Daniels estimates the cost for a complete conversion to be approximately \$250,000.00 and would like to see a complete conversion by December, 2001.

Rainbow Hills Cistern: Director Miller reported that he and Mr. Tomford completed a temporary repair to the cistern. The cistern looks to be holding water and they will continue to monitor the water level. This is a temporary fix to the problem and will need permanent repairs in the near future.

DEPARTMENT
ISSUES:

Chief's Report: Chief Daniels provided a verbal report. There were structural fires on Genesee Trail and at Chief Hosa on the same night. The Chief believes that the department provided good response to both incidents. The fires are currently under investigation and a suspect is in custody.

Status of purchase of new vehicles. Chief Daniels reported that the two trucks are currently being built. Delivery of the trucks is now expected in April 2000 due to slight modifications.

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Status of safety review and plan. A report has been submitted to the Chief by the Committee. Actions to be taken by the Chief are recommended in the report.

Copier lease proposal. This is under negotiation and will be addressed at a later date.

Grapevine Station. A storage shed has been constructed at the Lookout Station and the Grapevine Station will be vacated by the end of the month. The Board directed Attorney Scheurer to give notice to Mr. Nelson.

Sale of truck #558. Chief Daniels reported that the advertisement is running. Written bids are being solicited, the bid period will close at the end of the month and the highest bid will be accepted.

Fire Marshal's report. The Board reviewed Mr. Tomford's written report.

Mr. Tomford reported that he has made contact with the pipe company and has reviewed other cisterns. He will have prices at the next meeting.

Purchase orders: There were no requests.

Long-Range Planning Committee: Director Kirsch reported that one priority is to commence with a search for a Super Station site. He recommended convening a group, preferably the Long Range Planning Committee, to evaluate the requirements. He also suggested discussions with Realtors and architects.

Retirement of vehicles: The Board discussed retiring Unit 560 (pumper) and Unit 555. The value of the vehicles is not known. There was discussion regarding donating vehicles to the Rico Fire Department. Chief Daniels will provide the Board with an estimate of the value of the vehicles.

OTHER
BUSINESS:

Doug Taylor matter: A meeting is scheduled for 7:00 p.m. on February 16th with the arbitrator.

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ADJOURNMENT:

There being no further business to come before the Board at this time, upon motion duly made, seconded and unanimously carried, the meeting was adjourned.

Respectfully submitted,

By *[Signature]*
Secretary for the Meeting

THESE MINUTES APPROVED AS THE OFFICIAL FEBRUARY 15, 2000 MINUTES OF THE FOOTHILLS FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

[Signature]
John A. Mckenry, III

[Signature]
Jack Kintner

[Signature]
Marvin Miller

[Signature]
Norm Kirsch

Richard Kunter